

**THE RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**
Regular Meeting – 5:00 p.m.
BREC'S Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana
Commission Minutes
February 26, 2009

Call to Order

A regular meeting of the Recreation and Park Commission for the Parish of East Baton Rouge was held at BREC's Administration Building on February 26, 2009. The meeting was called to order at 5:01 p.m. by Collis Temple, Jr., Chairman. Roll Call was taken and a quorum of Commissioners was present including Bill Benedetto, Vice-Chairman; Verge Ausberry, Jr.; David Guillory; Audrey Nabors-Jackson; Darryl Robertson; and Kenith Woodall. Commissioners Bettsie Miller and Bert Neal were absent. Staff members present were William Palmer, Superintendent; Jack Dirks; Bob Epperson; Phil Frost; Tommy Green; Angela Harms; Donna Mitchell; Mike Proctor; Debbie Spica; Justine Sutley; Stephanie Trim; and Chris Marchiafava. Murphy Foster, legal counsel, was also in attendance. The audience consisted of BREC staff, the media, and the general public.

Adoption of Minutes

Resolved, That the reading of the minutes of the Recreation and Parks Commission Meeting of January 22, 2009 be dispensed with, and that they be approved as written.

Motion by Mr. Woodall

Seconded by Mr. Guillory

Approved by unanimous consent

Consent Calendar

Resolved, That the Recreation and Park Commission for the Parish of East Baton Rouge does hereby approve the Consent Calendar items.

Motion by Ms. Nabors-Jackson

Seconded by Mr. Robertson

Approved by unanimous consent

The following items were approved as part of the Consent Calendar:

Acceptance of Recommendations of the Communications and Information Technology Advisory Committee

Resolved, That the Commission approve two 2009 Champions of BREC: Gayle Sanchez and Dr. Joe Smith.

Acceptance of Recommendations of the Finance Advisory Committee

Resolved, That the Commission approve the purchase of 2 mowers on state contract for the Golf Department for \$65,652.00 pending receipt of funds from FEMA for recovery from Hurricane Gustav.

Resolved, That the Commission reject a claim from the Magnolia Point Homeowner's Association for damage to street signs and sidewalks in the amount of \$730.00. Damage was caused by a tree that fell during Hurricane Gustav, and BREC has no liability for the damages.

Resolved, That the Commission approve an adjustment of the 2008 Capital Improvement Fund Expenditure Budget from \$4,000,000 to \$4,500,000 to allow for additional administrative expenditures due to revaluation of stock equities that incurred losses in 2008.

Resolved, That the Commission approve a correction to the BREC Foundation Cooperative Endeavor Agreement approved on January 22, 2009. The allocation previously approved by the Commission in the 2009 BREC budget was \$140,000. Due to a typographical error, the amount and date in the cooperative endeavor was incorrect. The correct amount is \$140,000 instead of \$130,000; the beginning date is January 1, 2009. Recommend approval to amend contract amount to \$140,000; authorize the Superintendent to execute.

Acceptance of Recommendations of the Human Resources Advisory Committee

Resolved, That the Commission approve the Routine Personnel Transactions for the month of February 2009.

Resolved, That the Commission approve the job description for part-time Tennis Development Manager for the Athletics Department to oversee the development and operation of inner city programs. (Pay Range 14 / \$15.8422- \$19.2562 per hour/ BREC Full-Time Pay Plan)

Acceptance of Recommendations of the Special Facilities, Athletics, Therapeutics Advisory Committee

Resolved, That the Commission grant Louisiana All Veterans' Reunion permission to seek a permit from the city of Baton Rouge, allowing them to serve/sell beer at their 3-day event, scheduled for May 15-17, 2009 at BREC's Airline Highway Park (State Fairgrounds).

Resolved, That the Commission grant Ronnie Perkins, with Future Stars of America, permission to seek a permit from the city of Baton Rouge, allowing them to serve/sell beer at their "Classic Soul Fest" scheduled for May 24, 2009 at BREC's Airline Highway Park (State Fairgrounds).

Resolved, That the Commission approve the BREC/YMCA American Legion Cooperative Endeavor Agreement; authorize the Superintendent to execute all necessary documents.

Presentations

Mr. Palmer introduced new employees Diane Drake, Assistant Director of Recreation; Mark Lee, Assistant Director of Park Operations; and Justine Sutley, Assistant Director of Communications. He also recognized newly promoted employees Ben McGuire, Area Supervisor, and Brandon Smith, Assistant Director of Special Facilities.

Phil Frost, Zoo Director, recognized Jennifer Fortune and Erin Dauenhauer who presented their paper titled "Establishing and Maintaining a Keeper Started Animal Behavior Training Program" at the National American Association of Zoo Keepers (AAZK) Conference in Salt Lake City last fall. He acknowledged the recognition BREC received as a result of their hard work.

Stephanie Trim, Human Resources Director, recognized Don Steadman for his recertification as a Playground Safety Inspector. She also recognized Darlene Winfield who recently passed the National Certification Exam as a Professional in Human Resources (PHR).

Mr. Palmer recognized Stephanie Laspe who also recently passed the National Certification Exam as a Professional in Human Resources (PHR).

The Commission viewed a brief informational video.

Reports of Officers and Standing Committees

Mr. Palmer was recognized to give the Superintendent's report and he recommended the approval of the following items on Administrative Matters:

Resolved, That the Commission approve, in concept, the implementation of paperless agendas for Committee and Commission meetings. Estimated cost is \$60,000.

Motion by Mr. Robertson

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

Resolved, That the Commission approve, in concept, a Cooperative Endeavor Agreement between BREC and the Capital Area YMCA to construct an airnasium as part of the proposed new Howell Place YMCA on 72nd Avenue. BREC and the YMCA would jointly operate the airnasium program. Estimated cost is \$600,000.

Motion by Ms. Nabors-Jackson

Seconded by Mr. Benedetto

Yeas: 5 Mr. Benedetto, Ms. Nabors-Jackson, Mr. Robertson, Mr. Temple, Mr. Woodall

Nays: 0

Abstain: 1 Mr. Ausberry

Resolved, That the Commission approve the Cooperative Endeavor Agreement between the State of Louisiana and the Recreation and Park Commission for the Parish of East Baton Rouge for the Rollins Road Park Basketball Court Cover (East Baton Rouge), FP&C Project No. 50-NC2-08B-04; authorize William G. Palmer, Superintendent and Ex-Officio Secretary, to execute all necessary documents pertaining to the project including certifying requests for State disbursements.

Motion by Ms. Nabors-Jackson

Seconded by Mr. Ausberry

Approved by unanimous consent

Mr. Palmer reminded the Commission that the Commission for Accreditation of Park and Recreation Agencies visitation team would be in Baton Rouge from Sunday to Wednesday. He noted that there was a social event scheduled for Baton Rouge Gallery at City Park on Monday evening and invited the Commission members to attend. He pointed out the accreditation report that had been provided for each of them.

Mike Proctor, Finance Director, was recognized to present the items from the Finance Advisory Committee report. He provided summary of each of the items that required approval.

Resolved, That the Commission approve financial statements for month ended January 31, 2009.

Motion by Mr. Ausberry

Seconded by Mr. Benedetto

Approved by unanimous consent

Resolved, That the Commission approve a bid from Eagle Golf & Athletics Corporation for \$116,125.00 to furnish and install a new pumping station for Santa Maria Golf Course.

Resolved, That the Commission approve the base bid of \$3,670,000 from D. Honoré Construction for a new multi-function building including golf pro shop, kitchen and café for Greenwood Park.

Resolved, That the Commission approve the base bid from J. Reed Contractors for \$889,900 for construction of a maintenance facility at Forest Park.

Resolved, That the Commission award a contract to Abear AG Silk Screening for a T-Shirt contract for BREC recreation programs and summer camps for sizes and quantities specified. The total contract not to exceed \$73,716.35.

Resolved, That the Commission approve the base bid and three alternates for a total of \$4,818,000 from Charles Carter Construction for improvements to Perkins Road Community Park. Further, approve change order #1, reducing the contract \$362,900. The new contract total is \$4,455,100.

Resolved, That the Commission approve a bid of \$30,740.00 from Jerry Pate Turf & Irrigation Company for a Spin Relief Grinder for Santa Maria Golf Course.

Resolved, That the Commission approve bids for interactive recreation equipment for the North Sherwood Forest Recreation Center from these vendors for equipment specified:

Fitness Expo	\$ 41,828.00
Dazadi	25,996.00
Expresso	29,636.24
iTech Fitness, LLC	29,176.12
Motion Fitness, LLC	2,950.00
Planet Recess	1,134.00
Spectrum Sports Int'l	45,760.00
Spider Climbing, Inc	<u>19,707.50</u>
TOTAL:	\$ 196,187.86

Resolved, That the Commission approve a bid of \$35,638.66 from Concrete Modular Systems, Inc. for two single use restrooms for Lovett Road Park.

Mr. Temple recognized Mr. Palmer who gave more details on the contract and bid items.

Motion to approve the contract and bid items by Ms. Nabors-Jackson.

Seconded by Mr. Woodall

Approved by unanimous consent

Special Orders

Motion to accept the following appointments of citizen representatives to BREC Advisory Committees:

David Guillory

Jacques Berry

Jason DeCuir

Communications and I. T.

Finance

Rev. S. C. Dixon
Danny Nelson
Darius Bonton
Otis Washington
Rip Wilkinson
Jane Thomas

Golf
Human Resources
Planning & Park Resources
Recreation Program & Community Resources
Special Facilities, Athletics, Therapeutics
Zoo

Audrey Nabors-Jackson

Robyn Merrick
Katherine LeMelle
Mazie Doomes
Ralph Herig
Larry McGhee, Sr.
Todd Teepell
Dwayne Murray
Tedd Poydras

Communications and I. T.
Finance
Golf
Human Resources
Planning & Park Resources
Recreation Program & Community Resources
Special Facilities, Athletics, Therapeutics
Zoo

Bert Neal

Al Jarreau
Mike Lowrey

Planning & Park Resources
Recreation Program & Community Resources

Darryl Robertson

Scott Wilfong
Johnathan Hill
Fredrick Sanders
Fred Sibley
Eugene Daniels
Michael Mitchell
John Knighten
Clarissa A. Preston

Communications & I. T.
Finance
Golf
Human Resources
Planning & Park Resources
Recreation Program & Community Resources
Special Facilities, Athletics, Therapeutics
Zoo

Collis Temple, Jr.

Chuck Tillis
Gerald Sanders
Todd Sterling
Lillie Gallagher
Eric Brady
Earl Doomes
Malcolm Myer
Wendell Braxton

Communications & I. T.
Finance
Golf
Human Resources
Planning & Park Resources
Recreation Program & Community Resources
Special Facilities, Athletics, Therapeutics
Zoo

Mayor Shelton "Mac" Watts

Wayne Messina
Lucky Ross
Donald Lovett

Finance
Planning & Park Resources
Special Facilities, Athletics, Therapeutics

Motion by Mr. Robertson
Seconded by Mr. Ausberry
Approved by unanimous consent

Adjournment

There being no further business to come before the Commission, the meeting adjourned at 5:33 p.m.

William G. Palmer, Superintendent
and Ex-Officio Secretary

Collis Temple, Jr., Chairman