

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**
Regular Meeting – 5:00 p.m.
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana
Commission Minutes
January 28, 2010

Call to Order

A regular meeting of the Recreation and Park Commission for the Parish of East Baton Rouge was held at BREC's Administration Building on January 28, 2010. The meeting was called to order at 5:00 p.m. by William Benedetto, Chairman. Roll was taken and a quorum of Commissioners was present including Verge Ausberry, Jr., Vice Chairman; Bettsie Miller, Treasurer; David Guillory; Audrey Nabors-Jackson; Bert Neal; Kenneth Riché, Jr.; and Collis Temple. Commissioner Darryl Robertson arrived at 5:03. Staff members present were William Palmer, Superintendent; Ted Jack, Assistant Superintendent; Dale Auzenne, Interim Assistant Superintendent; Jack Dirks; Bob Epperson; Phil Frost; Greg Grandy; Tommy Green; Carl Johnson; Mike Proctor; Brandon Smith; Debbie Spica; Stephanie Trim; Kristi Williams; and Chris Marchiafava. Carl Stages, Executive Director of BREC Foundation, and Murphy Foster, legal counsel, were also in attendance. The audience consisted of BREC staff, the media, and the general public.

Adoption of Minutes

Resolved, That the reading of the minutes of the Recreation and Park Commission Meeting of December 16, 2009 be dispensed with, and that they be approved as written.

Motion by Mr. Ausberry

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

Consent Calendar

Mr. Neal requested that the two items from the Special Facilities, Athletics, Therapeutics, Aquatics, and Special Populations Advisory Committee be removed from the Consent Calendar. Mr. Benedetto directed the items to be placed in regular order of business.

Resolved, That the Recreation and Park Commission for the Parish of East Baton Rouge does hereby approve the Consent Calendar items.

Motion by Ms. Nabors-Jackson

Seconded by Ms. Miller

Approved by unanimous consent

The following items were approved as part of the Consent Calendar:

Acceptance of Recommendations of the Finance Advisory Committee

Resolved, That the Commission approve the base bid and two alternates in the amount of \$150,383.00 from Beechwood Contractors for Phase Two of construction for the Greenwood-Baker Trail.

Resolved, That the Commission approve the purchase of a Sharp Model MX-M700 copier for the Finance Department on state contract from Applied Business Concepts, LLC for \$11,304.00.

Resolved, That the Commission approve the purchase of two John Deere “Progrator 2020A” utility vehicles for the Golf Department on state contract from John Deere Company for \$32,505.24.

Resolved, That the Commission approve the purchase of a “Ditch Witch RT45” trenching machine for the Capital Improvements Division on state contract from Ditch Witch of South LA for \$48,927.23.

Resolved, That the Commission approve the purchase of a John Deere 5275 Tractor for \$23,446.08 and John Deere 553 Loader for \$4,165.92 for the Park Operations Department on state contract from John Deere Company. The total purchase price is \$27,612.00.

Resolved, That the Commission approve the purchase of a “Land Pride AFM4216” mower for the Park Operations Department from M&L Industries for \$13,100.00.

Acceptance of Recommendations of the Human Resources Advisory Committee

Resolved, That the Commission approve the Routine Personnel Transactions for the month of January 2010.

Acceptance of Recommendations of the Planning and Park Resources Committee

Resolved, That the Commission approve allowing City Parish to enter City Park property and conduct studies and tests for possible sewer forcemain installation and authorize Superintendent to sign right-of-entry and related documents.

Presentations

The Commission viewed a brief informational video.

Reports of Officers and Standing Committees

The Chairman recognized Mr. Palmer to give the Superintendent’s Report. Mr. Palmer pointed out a DVD with information about the Recreation Department programs. He congratulated Phil Frost, Zoo Director, on his graduation from Louisiana State University in public administration and his induction into Pi Alpha Pi National Honor Society. Mr. Palmer also congratulated Dale Auzenne, Interim Assistant Superintendent, who was elected President-Elect of Louisiana Recreation and Park Association (LRPA) at the annual conference.

Ted Jack, Assistant Superintendent, presented an award from LRPA to Reed Richard, Assistant Director of Planning and Engineering, for his design for Anna T. Jordan Community Park.

Dale Auzenne, Interim Assistant Superintendent, presented Brandon Smith, Assistant Director of Special Facilities, with the 2010 LRPA Young Professional Award for outstanding professional achievement.

Ms. Miller was recognized to give the Finance Advisory Committee report. She asked Mike Proctor to provide a summary of the items recommended by the Finance Advisory Committee.

Resolved, That the Commission approve the financial statements for the month ending December 2009.

Motion by Ms. Miller

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

Resolved, That the Commission approve budget adjustments to the Enhancement Operating Fund and Enhancement Construction Fund.

Motion by Ms. Miller

Seconded by Mr. Robertson

Approved by unanimous consent

Mike Proctor reviewed items 7 – 9 under Contracts and Bids as follows:

Resolved, That the Commission accept bids from the following vendors for a total sum of \$137,794.21 for summer recreation program. Allow for total purchases up to a maximum of \$152,000.00 to provide additional quantities to substitute for other items that were not bid by suppliers.

Active Sports	\$ 3,815.67
BSN Sports	45,068.49
Cannon Sports	4,354.55
Dallas Midwest	7,184.70
Flaghouse Sports	15,560.72
GL Sports	2,992.09
Gopher Sports	12,961.98
Hahn Enterprises	15,890.00
J P Sports	359.00
NASCO	8,701.85
S&S Worldwide	5,540.42
Sam's Club	7,293.72
Tippmann Sports	5,495.00
Welch Sports	<u>2,576.02</u>
TOTAL:	\$137,794.21

Resolved, That the Commission approve a contract with D Honoré Construction for \$76,210.00 to provide installation of conduit from the Entergy power line to the new multi-purpose building at Greenwood Park.

Resolved, That the Commission approve a contract with Rad-Ton, Inc. for \$70,855.00 to provide installation of a large capacity water line from the BREC Zoo to the new multi-purpose building at Greenwood Park.

Motion by Ms. Miller

Seconded by Mr. Riché

Approved by unanimous consent

Mr. Neal was recognized to give the Special Facilities, Athletics, Therapeutics, Aquatics, and Special Populations Committee report. Mr. Neal made a motion to approve the following:

Resolved, That the Commission approve the removal of tennis courts from exclusions listed under General Rules and Definitions in the Policy on Commission, Advisory Committee, and Employee Facility Privileges.

Resolved, That the Commission approve the following fees for the rental of Oak Villa Ballfield Complex:

\$1,500 Per Pinwheel / per Weekend (Friday, Saturday, Sunday), lights included
\$ 25 Corkage Fee / Concessions

\$ 15 Diamond Dry / per bag

Fees for small tournaments to be negotiated by BREC staff and Baton Rouge Area Sports Foundation.

Seconded by Ms. Miller

Approved by unanimous consent

The Chairman recognized Ms. Nabors-Jackson for the Selection of Professionals report and she asked Ted Jack to review the following items for the Commission:

Resolved, That the Commission approve an additional \$38,250 to existing Contract 08-105C for \$470,000 plus prior approved expenses with Kimley-Horn and Associates for additional construction administration necessary at Independence Park Family Aquatic Center. This additional fee is for additional services rendered for drainage and utility redesign during permitting process with City-Parish DPW.

Resolved, That the Commission approve increasing the total amount of existing Contract 10-592C for \$25,000 with Professional Service Industries, Inc., for soil and concrete testing services in various BREC parks to \$50,000 due to the amount of current construction projects underway. This contract expires on 12/31/2010.

Resolved, That the Commission approve a contract with Louisiana Testing & Inspection for \$25,000 for construction testing services in various BREC parks through 12/31/2010.

Resolved, That the Commission approve hiring Jerry M. Campbell & Associates to prepare construction and bid documents and provide contract administration for repair/replacement and renovations to the roof, HVAC system, flooring, building envelope (weather seal), and old kitchen space at the main house at Magnolia Mound for a fee based on the approved BREC fee curve, not to exceed \$30,000. (Approximate construction cost is \$150,000 to \$250,000.)

Motion to approve and authorize the Superintendent to execute the contracts and necessary documents by Ms. Nabors-Jackson

Seconded by Mr. Robertson

Approved by unanimous consent

Special Orders

Mr. Benedetto asked Mr. Palmer to conduct the election of the chairman. Mr. Palmer opened the floor for nominations. Mr. Neal nominated Mr. Benedetto and Mr. Ausberry seconded the nomination. Ms. Nabors-Jackson moved to close nominations, Mr. Temple seconded, and nominations were closed without objection. Mr. Benedetto was declared the chairman.

Mr. Benedetto opened the floor for nominations for vice-chairman. Ms. Miller nominated Mr. Ausberry for vice-chairman and Mr. Neal seconded the nomination. Mr. Robertson moved to close nominations, Ms. Nabors-Jackson seconded, and nominations were closed without objection. Mr. Ausberry was declared vice-chairman.

Mr. Benedetto opened the floor for nominations for treasurer. Mr. Ausberry nominated Ms. Miller for treasurer and Mr. Robertson seconded the nomination. Mr. Temple moved to close nominations, Mr. Robertson seconded, and nominations were closed without objection. Ms. Miller was declared treasurer.

Motion to accept the following appointments of a citizen representatives to BREC
Advisory Committees:

Verge Ausberry, Jr.

Brad Edwards	Communications & I. T.
Lillian Grossley	Finance
Hal Butt	Golf
Carroll Breeden	Human Resources
James LeBlanc	Planning & Park Resources
Tena Roemer	Recreation Program & Community Resources
Trey Boudreaux	Special Facilities, Athletics, Therapeutics
Blaine Grimes	Zoo

David Guillory

Jason DeCuir	Finance
Danny Nelson	Human Resources
Darius Bonton	Planning & Park Resources
Jane Thomas	Zoo

Bettsie Miller

Susan Hunt	Communications & I. T.
Alex Tucker	Finance
Steve Flowers	Golf
Jermaine Watson	Human Resources
Bill O'Quin	Planning & Park Resources
Betsy Williams	Recreation Program & Community Resources
Hien Vinh Nguyen	Special Facilities, Athletics, Therapeutics
Babs Stapleton	Zoo

Audrey Nabors-Jackson

Robyn Merrick	Communications and I. T.
Katherine LeMelle	Finance
Mazie Doomes	Golf
Ralph Herig	Human Resources
Dwayne Murray	Special Facilities, Athletics, Therapeutics
Tedd Poydras	Zoo

Bert Neal

Bob Johannessen	Communications & I. T.
Melvin Robinson	Human Resources
Al Jarreau	Planning & Park Resources
Mike Lowery	Recreation Program & Community Resources
Kurt Felton	Zoo

Darryl Robertson

Johnathan Hill	Communications & I. T.
Gerald Sanders	Finance
Fredrick Sanders	Golf
Fred Sibley	Human Resources
Eugene Daniels	Planning & Park Resources
Michael Mitchell	Recreation Program & Community Resources
John Knighten	Special Facilities, Athletics, Therapeutics

Clarissa A. Preston Zoo

Collis Temple, Jr.

J. R. Ball Recreation Program & Community Resources

Mayor Shelton Watts

H. Paul Lambert Golf

Motion by Ms. Nabors-Jackson

Seconded by Mr. Robertson

Approved by unanimous consent

Mr. Benedetto made the following appointments:

BREC's Magnolia Mound Plantation Board of Directors

David Guillory

BREC's Baton Rouge Gallery Board of Directors

Verge Ausberry, Jr.

BREC Foundation Board of Directors

Audrey Nabors-Jackson

Motion to approve by Mr. Robertson

Seconded by Mr. Temple

Approved by unanimous consent

Mr. Neal addressed a question to Ted Jack about the needed repairs to the Zoo parking lot. Mr. Jack stated that the construction documents for the repairs were complete and that BREC Foundation is working with BREC to secure funding for the project.

Mr. Neal stated his concern about the use of the consent agenda. Mr. Benedetto directed that the item to be placed on the agenda for February.

Adjournment

There being no further business to come before the Commission, the meeting adjourned at 5:55 p.m.

William G. Palmer, Superintendent
and Ex-Officio Secretary

William L. Benedetto, Chairman