

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
Regular Meeting - 5:00 p.m.
November 19, 2008
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana**

AGENDA

- I. **CALL TO ORDER**
- II. **OPENING CEREMONIES**
- III. **APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING HELD OCTOBER 30, 2008**
- IV. **CONSENT CALENDAR (*)**

The following items are considered to be routine and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member so requests, in which event the item will be removed from the consent calendar and considered in the regular order of business.

HUMAN RESOURCES ADVISORY COMMITTEE

Resolved, That the Commission approve the Routine Personnel Transactions for the month of November 2008.

Resolved, That the Commission approve the Retiree Supplemental Pay for 2009.

Resolved, That the Commission approve the revised Full-Time Staff Pay Plan.

PLANNING AND PARK RESOURCES ADVISORY COMMITTEE

Resolved, That the Commission approve a proposed new emergency exit requested by Santa Maria Property Owners on Santa Maria Golf Course property contingent upon favorable legal review in regards to BREC liability and protection of the golf course.

Resolved, That the Commission authorize staff to oppose proposal by Clark W. Taylor/Bluebonnet Highlands Land & Development, LLC, currently seeking rezoning from A2 Single Family Residential lots to A2.1 Zero Lot Line Residential lots along Burbank Park property boundary.

Resolved, That the Commission approve a sewer easement request from City Parish along the rear of the Cohn Nature Preserve property near Whites Bayou.

Resolved, That the Commission approve a sewer easement request from City Parish within an existing GSU servitude in Leo and Murlin Willie Park.

Resolved, That the Commission approve the purchase of approximately 8.8 acres on Comite Drive for \$95,000 for conservation park contingent upon completion of due diligence.

Resolved, That the Commission authorize staff to study for possible acquisition office property for sale at 10533 N. Glenstone Place adjacent to Bluebonnet Swamp property.

SPECIAL FACILITIES, ATHLETICS, THERAPEUTICS ADVISORY COMMITTEE

Resolved, That the Commission approve an increase in fees for private boarding services from \$276 to \$315 per month to cover operational expenses.

Resolved, That the Commission approve a rate increase for the RV Campground from \$12 per day with a 15 day stay limit to \$16 per day with a 15 day stay limit.

Resolved, That the Commission approve an hourly rate based on type and level of certification, number of years of documented instructional experience, and

an on-court skills evaluation by BREC's Head Tennis Professional or Academy/Camp Director.

Resolved, That the Commission approve a Cooperative Endeavor Agreement between BREC and LSU Kinesiology Department for the Playground Kidz Program, with corrected date, pending review by legal counsel.

*******END OF CONSENT CALENDAR*******

V. PRESENTATIONS

A. BREC Video

VI. REPORTS OF OFFICERS AND STANDING COMMITTEES

A. Superintendent's Report

1. Administrative Matters
 - a. Approve the Fees and Charges Manual
 - b. Approve the Records Retention Policy
2. Communications

B. Standing Committee Reports

1. Communications and I. T. – November 10, 2008
2. Finance – November 10, 2008 and November 17, 2008
3. Human Resources – November 12, 2008
4. Planning and Park Resources – November 13, 2008
5. Special Facilities, Athletics, Therapeutics – November 13, 2008
6. Selection of Professionals – November 19, 2008

VII. SPECIAL ORDERS

A. Appointment of Representatives to:

1. Standing Committees

VIII. UNFINISHED BUSINESS AND GENERAL ORDERS

- A. **ORDINANCE:** Hold a public hearing and adopt an ordinance authorizing the borrowing by the Recreation and Park Commission for the Parish of East Baton Rouge, of Not to Exceed Eight Hundred Thousand Dollars (\$800,000); providing for the payment thereof; establishing the rate of interest thereon; providing for a pledge of revenues of the Recreation and Park Commission for the Parish of East Baton Rouge for the security and payment thereof in principal and interest; and providing for other matters in connection therewith.
- B. Hold a public hearing and adopt the 2009 Budget for Recreation and Park Commission for the Parish of East Baton Rouge.
- C. Consideration of Superintendent's Contract

IX. NEW BUSINESS

X. ADJOURNMENT