

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**
Regular Meeting – 5:00 p.m.
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana
 Commission Minutes
 April 22, 2010

Call to Order

A regular meeting of the Recreation and Park Commission for the Parish of East Baton Rouge was held at BREC's Administration Building on April 22, 2010. The meeting was called to order at 5:02 p.m. by William Benedetto, Chairman. Roll was taken and a quorum of Commissioners was present including Verge Ausberry, Jr., Vice Chairman; Bettsie Miller, Treasurer; David Guillory; Audrey Nabors-Jackson; Bert Neal; Kenneth Riché, Jr.; Darryl Robertson; and Kenith Woodall. Staff members present were William Palmer, Superintendent; Ted Jack, Assistant Superintendent; Dale Auzenne, Interim Assistant Superintendent; Jack Dirks; Bob Epperson; Phil Frost; Greg Grandy; Tommy Green; Donna Mitchell; Mike Proctor; Debbie Spica; Stephanie Trim; Kristi Williams; and Chris Marchiafava. Carl Stages, Executive Director of BREC Foundation, was also in attendance. The audience consisted of BREC staff, the media, and the general public.

Adoption of Minutes

Resolved, That the reading of the minutes of the Recreation and Park Commission Meeting of March 25, 2010 be dispensed with, and that they be approved as written.

Motion by Mr. Neal

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

Consent Calendar

Resolved, That the Recreation and Park Commission for the Parish of East Baton Rouge does hereby approve the Consent Calendar items.

Motion by Ms. Nabors-Jackson

Seconded by Mr. Woodall

Approved by unanimous consent

The following items were approved as part of the Consent Calendar:

Acceptance of Recommendations of the Finance Advisory Committee

Resolved, That the Commission approve the bids for the sale of surplus print shop equipment as follows:

<u>Equipment</u>	<u>Bidder</u>	<u>Price</u>
A. B. Dick Platemaker and Press	Ray Nebel Printing	\$ 6,101.00
M.B.O. Folding Machine	EBRP School Board	<u>13,000.00</u>
Total:		\$19,101.00

Resolved, That the Commission approve bids from Crown Trophy for the annual plaque and trophy contract with an option to extend one year though April 30, 2012 at the same rates. Total purchases in the first year not to exceed \$58,809.00.

Acceptance of Recommendations of the Human Resources Advisory Committee

Resolved, That the Commission approve the Routine Personnel Transactions for the month of April 2010.

Presentations

The Commission viewed a brief informational video.

Reports of Officers and Standing Committees

The Chairman recognized Mr. Palmer to give the Superintendent's Report. Mr. Palmer asked the Commission to join him in recognizing Ms. Miller for receiving the Volunteer Activist Award from the Speech and Hearing Foundation.

Mr. Palmer noted that the Commission had been provided information regarding the upcoming U. S. Youth Soccer Regional Tournament scheduled for June 18 – 23, 2010 at BREC's Burbank Soccer Complex. He also presented the detailed version of the 2009 Annual Report to the Commission.

Mr. Palmer asked Phil Frost, Zoo Director, to inform the Commission about the 40th anniversary of the zoo and the poster commemorating the event. Mr. Benedetto expressed the Commission's appreciation for the staff's hard work on the Realm of the Tiger Exhibit. Mr. Palmer also thanked the Planning and Engineering Department for getting the new parking lot installed in time for the exhibit's opening.

Ms. Miller was recognized to give the Finance Advisory Committee report. She asked Mike Proctor, Finance Director, to provide a summary of the items recommended by the Finance Advisory Committee.

Resolved, That the Commission approve the financial statements for the month ending March 31, 2010.

Motion by Ms. Miller

Seconded by Mr. Robertson

Approved by unanimous consent

Ms. Miller reviewed Item 3 under Contracts and Bids as follows:

Resolved, That the Commission accept a bid from Seal Tractor Company for a farming lease on Woodstock Park property for \$1,000.00 per year with an option to renew for a period of four years.

Motion to approve by Ms. Miller

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

The Chairman recognized Mr. Guillory who gave the Planning and Park Resources Advisory Committee report.

Resolved, That the Commission approve staff moving forward with Louisiana Housing Finance Agency on land swap of North Boulevard Tot Lot (.15ac) if: 1) a suitable parcel(s) of property, equal or greater in value, that adds to an existing park is used for the swap; and 2) approval is granted through Land and Water Conservation Fund; and also authorize Superintendent to execute necessary documents.

Motion to approve by Mr. Guillory

Seconded by Mr. Woodall

Approved by unanimous consent

Resolved, That the Commission allow City-Parish DPW to replace existing sewer lift stations and demolish old stations in City-Brooks Park with designs that meet staff's aesthetic requirements and authorize Superintendent to execute necessary documents.

Motion to approve by Mr. Guillory

Seconded by Mr. Riché

Approved by unanimous consent

Resolved, That the Commission approve the conceptual master plan for a multi-sports complex at Memorial Stadium and Goldsby Field, and combining two facilities into one park renamed "BREC Memorial Sports Complex".

Motion to approve by Mr. Guillory

Seconded by Mr. Ausberry

Approved by unanimous consent

Resolved, That the Commission approve the proposed Pawnee Street Park Master Plan.

Motion to approve by Mr. Guillory

Seconded by Ms. Miller

Approved by unanimous consent

Resolved, That the Commission approve that staff pursue lighting the Expressway Park football field for practice contingent on approval of DOTD/FHA and funding for design and construction by the Citizen Group interested in improving the football field. BREC will maintain the lights and the South Baton Rouge Jaguars Citizen Group will secure the meter for the field and cover electrical costs. BREC will maintain the lighting and provide other improvements to the field based on a non-exclusive cooperative endeavor agreement.

Motion to approve by Mr. Guillory

Seconded by Ms. Miller

Approved by unanimous consent

Resolved, That the Commission approve Aerohead Pipeline's request to locate return lines in the existing pipeline servitude to be located as shown on attached map dated 4/20/2010 in Hooper Road Sports Park and to authorize Superintendent to execute necessary documents.

Motion to approve by Mr. Guillory

Seconded by Ms. Miller

Approved by unanimous consent

Resolved, That the Commission approve expanding the playground joint project with the City of Baker to include constructing exercise / stretching station(s) at Baker City Park. The Cooperative Endeavor Agreement with Baker will be modified to include that BREC will fund this from existing Baker Neighborhood Park budgets and Park Signage will acknowledge BREC. Maximum BREC contribution will be \$20,000; authorize Superintendent to execute necessary documents.

Motion to approve by Mr. Guillory

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

Resolved, That the Commission approve proceeding with Entergy/DEMCO Emergency Site Use Agreements for Oak Villa, Plank Road, Lovett Road and various other sites based on existing Lovett Road Agreement and authorizing Superintendent to sign necessary documents.

Motion to approve by Mr. Guillory
Seconded by Mr. Robertson
Approved by unanimous consent

Mr. Palmer was recognized to explain the plans for the BREC Memorial Sports Complex.

The Chairman recognized Mr. Ausberry to give the Recreation Program and Community Resources Advisory Committee report. Mr. Ausberry moved to approve the following:

Resolved, That the Commission approve the Policy for Park Use, Pavilion Rental and Special Events.

Mr. Robertson seconded

After a brief discussion the Chair called for the vote and the item was approved by unanimous consent.

Unfinished Business and General Orders

Mr. Benedetto recognized Mr. Neal who moved that agenda item A., regarding the discussion of Consent Calendar, be removed from the agenda.

Seconded by Ms. Nabors-Jackson

Approved by unanimous consent

New Business

Mr. Palmer informed the Commission about the review process for policies and procedures by the staff.

Adjournment

There being no further business to come before the Commission, the meeting adjourned at 5:38 p.m.

William G. Palmer, Superintendent
and Ex-Officio Secretary

William L. Benedetto, Chairman