

**THE RECREATION AND PARK COMMISSION  
FOR THE PARISH OF EAST BATON ROUGE**

**Regular Meeting – 5:00 p.m.  
BREC'S Administration Building  
6201 Florida Boulevard  
Baton Rouge, Louisiana**

Commission Minutes  
July 24, 2008

**Call to Order**

A regular meeting of the Recreation and Park Commission for the Parish of East Baton Rouge was held at BREC's Administration Building on July 24, 2008. The meeting was called to order at 5:05 p.m. by Bill Benedetto, Vice-Chairman. Roll Call was taken and a quorum of Commissioners was present including Bettsie Miller, Treasurer; John Allphin; David Guillory; and Darryl Robertson. Commissioner Verge Ausberry, Jr. arrived at 5:08 p.m. Commissioners Audrey Nabors-Jackson and Collis Temple, Jr. were absent. Staff members present were William Palmer, Superintendent; Dale Auzenne; Ken Caldwell; Jack Dirks; Bob Epperson; Phil Frost; Tommy Green; Ted Jack; Donna Mitchell; Mike Proctor; Debbie Spica; Stephanie Trim; Kristi Williams; and Chris Marchiafava. Carl Stages, Executive Director of BREC Foundation, was also in attendance. The audience consisted of BREC staff, the media, and the general public.

**Adoption of Minutes**

*Resolved,* That the reading of the minutes of the Recreation and Parks Commission Meeting of June 26, 2008 be dispensed with, and that they be approved as written.

Motion by Mr. Allphin

Seconded Mr. Guillory

Approved by unanimous consent

**Consent Calendar**

*Resolved,* That the Recreation and Park Commission for the Parish of East Baton Rouge does hereby approve the Consent Calendar items.

Motion by Ms. Miller

Seconded by Mr. Robertson

Approved by unanimous consent

The following items were approved as part of the Consent Calendar:

**Acceptance of Recommendations of the Finance Advisory Committee**

*Resolved,* That the Commission approve the purchase of one Case model 450CT compact track dozer from Crawler Supply Company on state contract for \$35,554.00 for the Capital Improvements Division.

*Resolved,* That the Commission reject a claim from Chuck Petty for damages exceeding \$2,600 to his 2003 Chevrolet pickup truck caused by a limb that fell from a tree at the City Park Golf Course parking lot.

*Resolved,* That the Commission reject a claim from Bridget Conrad for damages amounting to \$655 to her 2007 Chevrolet Equinox caused by another car or possibly a golf ball that dimpled the driver's door, allegedly at the Iron Kid Triathlon at Howell Park.

*Resolved,* That the Commission accept an insurance check for \$3,848.25 for damage to BREC's pickup truck wrecked in 2006.

*Resolved,* That the Commission reject a claim from Gloria Toney for damage to her vehicle from a golf ball while it was parked near her apartment in a parking lot adjacent to Howell Park Golf Course on East Brookstown Drive.

**Acceptance of Recommendations of the Human Resources Advisory Committee**

*Resolved,* That the Commission approve the Routine Personnel Transactions for the month of July 2008.

**Presentations**

The Commission viewed a brief informational video.

**Reports of Officers and Standing Committees**

Mr. Palmer recommended approval of the following:

*Resolved,* That the Commission approve the submission of a grant application for \$50,000.00 to Louisiana Governor’s Office of Community Programs for the Louisiana Recreational Trails Program; allocate \$50,000.00 from the BREC Capital Improvement Fund for the J. S. Clark Park Trail Project; agree to comply with all federal laws, rules, regulations, and requirements; adopt a supporting resolution and authorize William G. Palmer, Superintendent, to execute all necessary documents.

Motion by Mr. Robertson  
Seconded by Mr. Guillory  
Approved by unanimous consent

Mr. Palmer gave a brief summary of the Mid-Year Report and informed the Commission that the complete report was included in their books. Ms. Miller asked that the Mid-Year Report be placed on the agenda for next month to allow the Commissioners more time to review the information prior to asking questions. Mr. Benedetto directed the item be placed on the agenda for August.

Ms. Miller was recognized to give the Finance Advisory Committee Report.

*Resolved,* That the Commission approve raising the rate that employees are reimbursed for use of their private vehicles for agency business to \$0.52 per mile, effective July 1, 2008; approve raising the allowance for managers who use their personal vehicle to \$303.00 per pay period (\$7,878.00 per year), effective next pay period,.

Motion by Mr. Guillory  
Seconded by Mr. Allphin  
Approved by unanimous consent

*Resolved,* That the Commission approve contracts for limestone and recycled concrete with Martin Marietta and Dennis Stewart.

	<u>Martin Marietta</u>	<u>Dennis Stewart</u>
<u>Furnish Only</u>		
610 Limestone	\$25.75	
1-1/4" Limestone	27.00	
Gabion Limestone	37.00	
Recycled Concrete		\$21.00
 <u>Furnish &amp; Haul</u>		
610 Limestone	\$30.75	
1-1/4" Limestone	32.00	
Gabion Limestone	43.00	
Recycled Concrete		\$29.00

Resolved, That the Commission approve a contract with Ragan & Massey for grass seed as follows. The contract maximum for quantities indicated is \$42,523.50.

<u>Description</u>	<u>Quantity</u>	<u>Price</u>
Overseed (poa trivialis plus)	up to 8,300 #	\$1.20 / lb
Overseed (blended Rye)	up to 19,550 #	0.97 / lb
Overseed (poa trivialis)	up to 8,500 #	1.60 / lb

Resolved, That the Commission approve contracts for dirt, sand and gravel commodities per the tables below. All prices are quoted per cubic yard except where indicated.

**Dirt, Sand and Gravel Commodities**

Commodities hauled by BREC Trucks

	<u>J K Cowan</u>	<u>Dennis Stewart</u>	<u>LAMI</u>	<u>LaFarge/TXI</u>	<u>Mears</u>	<u>Richfield Riversilt</u>	<u>Oak Grove</u>
Topsoil	6.00	5.00					
Fill Sand	5.00	3.50	5.00		5.40	5.00	
Pea Gravel	15.00				20.25		
Washed Gravel	15.00				30.40		
Road Gravel	15.00		17.00		26.35		
Mason Sand	9.00		9.00		9.45		
Sd, Clay, Gravel	15.00		11.00				
Miss Riversilt		3.50				4.10/5.00	
Pump Sand						5.00	
Top Dressing Sand				14.50			
Red Clay	6.00						19.25

Commodities hauled by Vendor's Trucks

	<u>J K Cowan</u>	<u>Dennis Stewart</u>	<u>LAMI</u>	<u>LaFarge/TXI</u>	<u>Mears</u>	<u>Richfield Riversilt</u>	<u>Oak Grove</u>
Topsoil		12.00					
Fill Sand		8.90				5.00	
Pea Gravel							
Washed Gravel		22.00					
Road Gravel		21.00					
Mason Sand		18.00					
Sd, Clay, Gravel							
Miss Riversilt		8.90				4.10	
Pump Sand							
Top Dressing Sand		20.00/ton					
Red Clay		18.00		14.50			19.25

Motion to approve by Mr. Guillory  
 Seconded by Mr. Allphin  
 Approved by unanimous consent

Mike Proctor was recognized to give a brief overview of the financial statements.

Resolved, That the Commission approve financial statements for month ended June 30, 2008.

Motion by Ms. Miller  
 Seconded by Mr. Guillory  
 Approved by unanimous consent

**New Business**

The Chairman announced that the next item of business on the agenda was the introduction of the proposed ordinance authorizing the borrowing of not to exceed \$9,200,000. At the conclusion of discussion and deliberation, Mr. Ausberry moved that the proposed ordinance be introduced for adoption by the publication of the title of the ordinance together with notice that the ordinance would be taken up for adoption after a public hearing to be conducted

on August 28, 2008; approve the resolution authorizing the Recreation and Park Commission for the Parish of East Baton Rouge, to incur debt and borrow an amount not to exceed in the aggregate \$9,200,000; authorizing the execution and delivery of all documents required in connection therewith; and authorizing the Chairman, Treasurer and Superintendent and Ex-Officio Secretary of the Commission to do all things necessary to effectuate this Resolution. The motion was seconded by Mr. Robertson and unanimously carried.

Mr. Benedetto announced that Mr. Joe Bean requested permission to address the Commission regarding an item not on the agenda. Mr. Ausberry made a motion to allow Mr. Bean to speak, seconded by Ms. Miller, and approved by unanimous consent. Mr. Bean was seeking to clarify the dates that the fields at Memorial and Olympia Stadiums can be rented. Tommy Green was recognized to address Mr. Bean's question.

**Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 5:40 p.m.

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William G. Palmer, Superintendent  
and Ex-Officio Secretary

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William Benedetto, Vice Chairman