



NOTICE OF PUBLIC MEETING

Date of Notice: April 22, 2024

Time Posted: 11:25 a.m.

Pursuant to the provision of Title 42, Sections 17.1 and 19, Louisiana Revised Statutes, notice is hereby given of a public meeting of a regular session of the Finance Advisory Committee of the Recreation and Park Commission for the Parish of East Baton Rouge.

DATE: Tuesday, April 23, 2024
TIME: 11:30 a.m.
PLACE OF MEETING: BREC Administration Building
6201 Florida Boulevard, Room 1800
Baton Rouge, LA

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Adoption of Prior Meeting Minutes – March 26, 2024 Meeting
- IV. New Business
 - A. Financial Statements
 1. Resolved, that the Commission accept the unaudited financial statements for the month ending and fiscal year-to-date period ending February 29, 2024, as presented.
 - B. Contracts and Bids
 1. Resolved, that the Commission approve awarding SB 1836 Sandy Creek Bridge Replacement to the lowest responsive bidder, Brown Industrial Construction LLC for the base bid of \$229,500.
 2. Resolved, that the Commission approve awarding SB 1835 Bluebonnet Swamp Education Building HVAC Replacement & Renovations to the lowest responsive bidder, White Group Partners for the base bid of \$400,000. The maximum budget on the bid tab sheet was \$395,000. The additional \$5K or more will be funded with “Special Use Facilities Contingency”.
 3. Resolved, that the Commission award SB 1808 Annual Contract for Concrete Finishing for the prices quoted in the bid documents in the following manner:
 - Item 1 – Concrete Slab (401 S.F. and over): The Luster Group, LLC.
 - Item 2 – Exposed Aggregate: Cain Construction and Fabrication, LLC.
 - Item 3 – Curb: Cain Construction and Fabrication, LLC.
 - Item 4 – Daily Wage for Foreman (under 400 S.F.): The Luster Group, LLC.
 - Item 5 – Daily Wage for Finisher/Laborer (under 400 S.F.): Cain Construction and Fabrication, LLC.The contract will be for the period from March 26, 2024, to December 31, 2024, with the option to renew for two additional 12-month terms, at same prices, terms, and conditions, not to exceed 36 months. The estimated annual cost is \$75,000.
 - C. Claims and Settlements – None
- V. Administrative Matters – None
- VI. Information Items
 - A. Applicable Monthly Reports
 1. Capital Outlay Purchases Over \$25,000
 2. Contracts \$50,000 and Under

3. Small Claims Paid
 - a. Bryce McNair DOL: 01/05/2023 \$2,000 Full & Final Settlement approved by OWC Court April 17, 2024.
 - b. Richard, D. – DOL – 01/30/2024 – Motor vehicle property damages - \$4,524.00
4. Commission Approved Financial Obligations

VII. Adjournment

Respectfully,

Don Johnson, Chief Financial Officer
Finance Department
Recreation and Park Commission
6201 Florida Boulevard
Baton Rouge, LA 70806
(225) 272-9200

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Wendy DeVall, at (225) 272-9200 ext. 1380, describing the assistance that is necessary.