



**NOTICE OF PUBLIC MEETING**

**Date of Notice: April 20, 2021**

**Time Posted: 4:00 pm**  
**On website at: brec.org**

*Pursuant to the provision of Title 42, Section 19, Louisiana Revised Statutes, notice is hereby given of a public meeting of a regular session of the Human Resources Advisory Committee of the Recreation and Park Commission for the Parish of East Baton Rouge.*

**DATE:** April 21, 2021  
**TIME:** 4:00 p.m.  
**PLACE OF MEETING:** Meeting held through ZOOM Meeting App  
Pursuant to Gubernatorial Proclamations JBE 2020-30 and JBE 2020-41  
**Meeting ID: 885 0405 9620**  
**Password: 739000**  
**Dial in number: +1 346-248-7799 or +1 312-626-6799**  
**Link to meeting:**  
<https://us02web.zoom.us/j/88504059620?pwd=TXgyOEJ5NjV3UFBxS3BjY0wvaG8yZz09>  
The public can submit comments to [public.comment@brec.org](mailto:public.comment@brec.org) or comment through the ZOOM Webinar app when recognized.

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. New Business

The following items are to be considered for recommendation to the Commission for approval:

- A. Routine Personnel Transactions. (See attached)
- B. Review revisions to BREC Employee Training Policy as it relates to reimbursements for employees who resign, quit, or terminated. (See attached)  
Continuation of Employment for Training/Travel Reimbursement

If the employee voluntarily terminates employment prior to two (2) years following the date of completion of the training event, the employee agrees to reimburse BREC the related costs incurred by BREC as determined by the schedule below. Repayment may be made through payroll deduction or a lump sum paid to BREC within a reasonable time frame after departure.

<u>No. of months employed from (training) completion date</u>	<u>Reimbursement amount</u>
Months 0 – 6	100%
Months 7 - 12	75%
Months 13 - 18	50%
Months 19 - 23	25%
Month 24+	0%



- C. Review and recommendation to approve the following new policies as it relates to Position Control Management. (See attached)
- Position Control Management Policy and Procedures

IV. Information

- A. Update on summer seasonal hiring.

V. Adjournment

Stephanie Trim, Director  
Human Resources  
Recreation and Park Commission  
6201 Florida Boulevard  
Baton Rouge, LA 70806  
(225) 272-9200

***In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Wendy Devall, at (225) 272-9200 ext. 1380, describing the assistance that is necessary.***

## Certification of Meeting Conducted Pursuant to La. R.S. 42:17.1

In accordance with R.S. 42:17.1 this notice shall serve as certification of the inability of the Human Resources Advisory Committee of the Recreation and Park Commission for the Parish of East Baton Rouge to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the public health emergency, as declared by Governor John Bell Edwards on June 25, 2020 by JBE 2020-84.

The Human Resources Advisory Committee will provide for attendance at its essential government meeting on April 21, 2021 via Zoom webinar app. It is essential that the Human Resources Advisory Committee of the Recreation and Park Commission for the Parish of East Baton Rouge continue to operate to address matters that are critical to the continuation of its business and that are not able to be postponed due to legal requirements and/or other matters that presiding officer has determined are critical or time-sensitive.

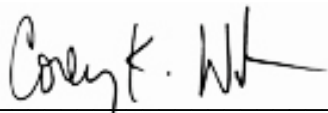
Considering the foregoing, and in accordance with R.S. 42:17:1 and JBE 2020-84, the Human Resources Advisory Committee meeting on April 21, 2021 at 4:00 p.m. will be held via Zoom Webinar ID: 885 0405 9620/ Passcode: 739000 and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted for this meeting.

The meeting may be observed at:

<https://us02web.zoom.us/j/88504059620?pwd=TXgyOEJ5NjV3UFBxS3BjY0wvaG8yZz09>

Members of the public may submit public comment on an agenda item by raising their hand in the Zoom Webinar or submitting it in Q & A during meeting. Public comments may be submitted by email to [public.comment@brec.org](mailto:public.comment@brec.org). All public comments will be properly identified and acknowledged during the meeting.

Certified this 20<sup>th</sup> day of April, 2021



Signature of Agency Head/ Chief Executive Officer