

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**
Regular Meeting - 5:00 PM
May 28, 2026
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana

AGENDA

I. CALL TO ORDER

II. OPENING CEREMONIES

Invocation

Pledge

Roll Call

III. PUBLIC COMMENT ON AGENDA ACTION ITEMS

IV. APPROVAL OF MINUTES

Resolved, that the reading of the minutes of the Recreation and Park Commission Meeting of April 23, 2026, the Special Meeting of May 7, 2026, and the Special Meeting of May 13, 2026, be dispensed with, and that they be approved as written.

V. CONSENT CALENDAR

The following items are considered to be routine and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member so requests, in which event the item will be removed from the consent calendar and considered in the regular order of business.

HUMAN RESOURCES ADVISORY COMMITTEE

Resolved, that the Commission review and accept the Routine Personnel Transactions from April 8, 2026 through May 8, 2026.

VI. PRESENTATIONS

A. BREC Video

VII. REPORTS OF OFFICERS AND STANDING ADVISORY COMMITTEES

A. Superintendent's Report

1. Administrative Matters

2. Communications

B. Standing Committee Reports

1. Finance

a. New Business

(i.) Monthly Budget Status Report

(1.) Resolved, that the Commission accept the unaudited monthly Budget Status Report for the month ending and fiscal year-to-date period ending April 30, 2026, as presented.

b. Information Items

(i.) Capital Outlay Purchases Over \$25,000

(ii.) Contracts \$75,000 and Below

2. Human Resources

a. Resolved, that the Commission review and approve the proposed Executive Structure Realignment, including the establishment of the Chief Officers, Director (Tier One, Tier Two, and Division Director), and Assistant Director classification; the elimination of Assistant Superintendent classifications and positions; and the implementation of a standardized executive leadership framework, as presented.

b. Resolved, that the Commission review and approve the proposed Job Classification Realignment initiative, including the establishment of the Coordinator, Generalist, and Supervisor classification structures and associated tier progression framework, as presented.

3. Selection of Professionals

a. Resolved, that the Commission approve a contract not to exceed \$10,000.00 with Buffalo Electric, Inc. for investigation, study, and report of the Highland Road

Community Park Tennis Court lighting electrical system to identify electric connection issues, listing the required repairs and estimated costs for suggested repairs; authorize Superintendent to execute appropriate documents pending final legal review.

- b. Resolved, that the Commission approve a contract with Tipton Associates to provide architectural design, construction documents, bidding, and construction administration services for Magnolia Mound Visitor Center repairs for a fee of \$162,814.00, based on the BREC fee curve and estimated construction cost of \$1,689,974.00, including any change orders; and additional analysis and pre-design services not to exceed \$5,000.00 for concept iterations and budgetary reviews. Authorize Superintendent to execute appropriate documents pending final legal review.
- c. Resolved, that the Commission approve a contract with Pivotal Engineering to provide electrical engineering services for the Eugene Young Administrative Offices, including a power analysis, full investigation of current building electrical load and conditions to create as-built drawings, and coordination with Entergy for a new transformer and associated gear for a lump sum fee of \$112,032.00; authorize Superintendent to execute appropriate documents pending final legal review.
- d. Resolved, that the Commission approve a contract with Ritter Maher Architects, LLC to perform basic design services for partial schematic design through construction administration and closeout for the Zoo Ambassador Animal Building based on the BREC fee curve and estimated construction cost of \$3,100,000.00, less ten percent (10%) for previously completed schematic design work for \$214,901.10; authorize Superintendent to execute appropriate documents pending final legal review.
- e. Resolved, that the Commission approve an amendment to Contract 2022000214 with TBG Partners for \$932,530.69 to perform basic design services for schematic design through construction administration and closeout for Airline Highway Community Park based on the BREC fee curve and estimated construction cost of \$16,000,000.00. The new contract total will be \$2,107,159.69. Authorize Superintendent to execute appropriate documents pending final legal review.
- f. Resolved, that the Commission approve an amendment to Contract 2025000310 — Aerator Removal and Installation with Cajun Carpentry & Repair, LLC for an amount not to exceed \$125,000.00. Previous contract amount was \$75,000.00.
- g. Resolved, that the Commission approve awarding RFP 244 for Holiday Lighting at BREC's Baton Rouge Zoo to DNE Productions, LLC for the bid amount of \$249,000.00. This will include the design, installation, maintenance, and takedown of all displays, lights, and materials for ZooLights. Authorize the Interim Superintendent to execute the appropriate documents.

VIII. REPORTS OF SPECIAL COMMITTEES - NONE

IX. SPECIAL ORDERS - NONE

X. UNFINISHED BUSINESS AND GENERAL ORDERS

- A. Resolved, that the Commission approve the amended and extended Contract 2025000384 with Clearly Managed Consulting LLC for safety emergency training, including fire drills, situational awareness, and incident response, for a monthly amount of \$14,895.83 for a period of four months, not to exceed \$59,583.32. Previous amount was for \$40,000; subject to legal review.
- B. Resolved, that the Commission approve the amended and extended Contract 2025000355 with Contingency Consulting, LLC for Security Operations Center integration and workforce alignment, for a monthly amount of \$17,041.67 for a period of four months, not to exceed \$68,166.68. The previous amount was for \$40,000; subject to legal review.

XI. NEW BUSINESS

- A. Resolved, that the Commission approve the renaming of BREC Scotlandville Parkway to BREC Melvin "Kip" Holden Parkway.

XII. ADJOURNMENT