RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
Regular Meeting - 5:00 PM
October 22, 2026
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana

AGENDA

I. CALL TO ORDER

II. OPENING CEREMONIES

Invocation
Pledge
Roll Call

III. PUBLIC COMMENT ON AGENDA ACTION ITEMS

IV. APPROVAL OF MINUTES

Resolved, that the reading of the minutes of the Recreation and Park Commission Meeting of September 24, 2026 be dispensed with, and that they be approved as written.

V. CONSENT CALENDAR - NONE

VI. PRESENTATIONS

A. BREC Video

VII. REPORTS OF OFFICERS AND STANDING ADVISORY COMMITTEES

A. Superintendent's Report

1. Administrative Matters
   a. Resolved, that the Commission accept the 2026 Mid-Year Report.
2. Communications

B. Standing Committee Reports

1. Finance
   a. Budget Status Reports
      (i.) Resolved, that the Commission approve the unaudited monthly Budget Status Report for the month ending and fiscal year-to-date ending September 30, 2026, as presented.
   b. Contracts and Bids
      (i.) Resolved, that the Commission approve awarding SB 1876 – 2027 Kawasaki Mule SX 2WD Utility Vehicle, to Road & Track Powersports for the purchase of twelve 2027 Kawasaki Mule SX 2WD Utility Vehicles for the total price of $90,648.84.
      (ii.) Resolved, that the Commission approve awarding SB 1877 - Antioch Boulevard Park Box Culvert Bridge to the lowest responsive bidder, Procivil Construction, LLC, for the base bid of $258,250.00. Work to include removal of existing wood bridge and replacement with a concrete box culvert with all associated headwalls, hand railings, and erosion control as specified in the contract documents.
   c. Information Items
      (i.) Capital Outlay Purchases Over $25,000
      (ii.) Contracts $75,000 and Under
2. Human Resources
   a. Resolved that the Commission approve the following, as presented:
      (i) 2027 medical premiums with no increase or change in medical benefit schedule; non-participants of the Employee Wellness Program will be subject to a premium increase of $20.00 per pay period, or $520.00 annually
      (ii) 2027 Employer Paid Group Term Life insurance with Lincoln Financial administered with zero increase in premium
      (iii) 2027 Employee and Retiree Dental Plan administered by Delta Dental with a

zero increase in premium to the employee

(iv) 2027 Voluntary Life AD&D with Louisiana Blue (formerly Blue Cross Blue Shield of Louisiana) and administered by Lincoln Financial with a flat renewal (rates are determined by age)

(v) 2027 Employer Paid Wellness Program administered by SB Wellness

(vi) 2027 Employer Paid Flexible Spending Account (FSA) and COBRA administration fees administered by WEX with an increase in premiums

(vii) Employer-paid Employee Assistance Program (EAP) administered by Lucet for 2027 with no increase in premiums or change in benefits

(viii) Voluntary Supplemental benefits for 2027 with no increase in premiums or change in benefits: vision insurance administered by Unum Always Care; supplemental insurance administered by Colonial Life Supplemental Insurance; supplemental insurance administered by AFLAC; and supplemental insurance long-term disability administered by Lincoln Financial (rates determined by age)

(ix) 2027 Retiree Supplemental Pay

3. Selection of Professionals

a. Resolved, that the Commission approve an amendment to Contract #2025000349 with GM Cable Contractors, Inc., increasing the existing contract authorization by $25,000.00, from $70,000.00 to a revised total not to exceed $95,000.00. This contract is being increased to support ongoing technology infrastructure improvements, security camera installations, and necessary repairs throughout BREC facilities and parks. The additional authorization is necessary to support ongoing security camera expansions, connectivity for golf course weather monitoring stations, deployment of advanced surveillance technology, and repairs to the existing cameras and network. As of August 2026, approximately 97% of the existing contract authorization has been utilized.

b. Resolved, that the Commission approve the purchase of Tyler Time and Attendance and Tyler Enterprise Asset Management, replacing NOVAtime, AssetWorks, and Aurigo Masterworks at a price of $258,484.00, reducing annual operating costs by a net $131,673.00 per year. The investment is expected to pay for itself in approximately 1.96 years and generate about $399,882.00 in net savings over five years. These procurements consolidate timekeeping, payroll integration, asset management, maintenance, GIS, purchasing, and financial processes with BREC's existing Tyler Enterprise ERP/Munis platform, reducing duplicate systems and improving operational and financial integration.

VIII. REPORTS OF SPECIAL COMMITTEES - NONE

IX. SPECIAL ORDERS - NONE

X. UNFINISHED BUSINESS AND GENERAL ORDERS - NONE

XI. NEW BUSINESS

A. Resolved, that the Commission approve and authorize BREC's acceptance of the Property described in Exhibit A of the proposed Act of Donation, to be returned and transferred to BREC by St. Jude the Apostle Roman Catholic Church of Baton Rouge ("St. Jude") in accordance with the Return Provision of the 1993 Donation. The transfer shall be made to BREC at no cost, other than customary closing and recording costs that BREC agrees to bear. BREC assumes no obligation or liability of St. Jude or of the Donors arising before the date of transfer.

B. Resolved, that the Commission approve the rescission of the BREC Rules and Regulations Handbook, together with all amendments and supplements to it. BREC staff and General Counsel have reviewed the Handbook and have determined that each policy it contains is addressed by a corresponding provision of the Administrative Manual or Employee Handbook. The Superintendent is authorized to take all action necessary to implement the resolution.

C. Resolved, that the Commission name the Church Street Park recreation center the Myrtle McDavid Recreation Center.

XII. ADJOURNMENT