

**RECREATION & PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**



NOTICE OF PUBLIC MEETING

Date of Notice: January 21, 2026

Time Posted: 4:00 p.m.

Pursuant to the provision of Title 42, Section 19, Louisiana Revised Statutes, notice is hereby given of a public meeting of a regular session of the Recreation and Park Commission for the Parish of East Baton Rouge.

DATE: January 22, 2026
TIME: 5:00 p.m.
PLACE OF MEETING: BREC Administration Building
6201 Florida Boulevard – Room 1800
Baton Rouge, Louisiana

AGENDA

I. CALL TO ORDER

II. OPENING CEREMONIES

Invocation

Pledge

Roll Call

III. PUBLIC COMMENT ON AGENDA ACTION ITEMS

IV. APPROVAL OF MINUTES

Resolved, That the reading of the minutes of the regular Recreation and Park Commission Meeting of December 17, 2025, be dispensed with, and that they be approved as written.

V. CONSENT CALENDAR

The following items are considered to be routine and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member so requests, in which event the item will be removed from the consent calendar and considered in the regular order of business.

HUMAN RESOURCES ADVISORY COMMITTEE

Resolved, That the Commission approve the Routine Personnel Transactions from December 4, 2025, through January 5, 2026, as presented.

VI. PRESENTATIONS

A. Superintendent's Appreciation Awards to Former Commissioners

B. BREC Video

VII. REPORTS OF OFFICERS AND STANDING ADVISORY COMMITTEES

A. Superintendent's Report

1. Communications
2. Administrative Matters - None
3. Information Items
 - a. IYP3 Strategic Plan – January 22, 2026
 - b. 2026-2028 IYP3 Project Portfolio

B. Standing Committee Reports

1. Human Resources
 - a. New Business
 - i. Resolved, that the Commission approve the revisions to the Attendance and Attendance Point System Policy for Non-Exempt Employees, as presented.
 - ii. Resolved, that the Commission approve the following changes to Chapter 5-Pay Plan revision to Section 12 Merit Increase, (f) remove the word 'Satisfactory' to read as follows:

An employee who has a current service rating of 'Needs Improvement' shall not be eligible for any increase under the provisions of the rule.

iii. Resolved, that the Commission approve the following revisions to Chapter 6—Service Ratings to read, as presented.

iv. Resolved, that the Commission approve the proposed Progressive Discipline Policy, as presented.

v. Resolved, that the Commission approve the position of Barn Manager at pay grade 0007 with a Minimum Pay of \$40,801.07, Midpoint of \$53,041.25, and Maximum Pay of \$65,281.63, as presented.

vi. Resolved, that the Commission approve the position of Assistant Barn Manager at pay grade 0005 with a Minimum Pay of \$34,980.19, Midpoint of \$45,474.42, and Maximum Pay of \$55,968.43, as presented.

2. Planning and Park Resources - None

3. Finance - None

4. Communications and Information Systems - None

6. Golf - None

7. Recreation - None

7. Zoo - None

8. Selection of Professionals

a. Resolved, that the Commission approves the award of RFP 240 for Security Guard Services at BREC's Baton Rouge Zoo to Lofton Security Service, Inc. for nightly unarmed security services for an annual amount not to exceed \$126,437 for an initial period of 24 months with the option to renew for three additional 12-month periods at the same, terms and conditions upon mutual agreement by all parties.

VIII. REPORTS OF SPECIAL COMMITTEES - NONE

IX. SPECIAL ORDERS

A. Election of Officers or vote to postpone election

1. Chair

2. Vice Chair

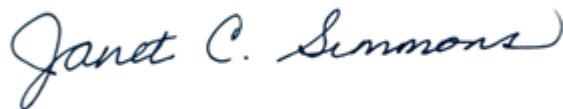
3. Treasurer

X. UNFINISHED BUSINESS AND GENERAL ORDERS

A. Resolved, that the Commission approve the amended bylaws by BREC staff, as presented.

XI. NEW BUSINESS - NONE

XII. ADJOURNMENT



Janet C. Simmons
Interim Superintendent and Ex-Officio Secretary
Recreation and Park Commission
for the Parish of East Baton Rouge
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