



**PURCHASING DEPARTMENT
RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE**

**SB#1820
2023 Or Newer Western Star 47X
and "KBF-222A" Series Loader
OR APPROVED EQUAL
File#: G-01346**

BIDS/PROPOSALS WILL BE RECEIVED BY THE PURCHASING DEPARTMENT,
RECREATION AND PARK COMMISSION FOR THE PARISH OF EAST BATON ROUGE
6201 FLORIDA BLVD
BATON ROUGE, LOUISIANA 70806

Please read Standard Terms and Conditions for Bids/ Instructions to bidders carefully!

Bids/Proposals will be accepted until: July 29, 2022 @ 11:00 a.m. (CT)

Advertisement: The Official Journal, THE ADVOCATE of Baton Rouge
July 14, 2022 & July 21, 2022

THIS IS THE BID/PROPOSAL OF:

Company: _____

Submitted by: _____ Title: _____

Address: _____

Telephone Number _____

Date _____

IMPORTANT: A cashier's check, certified check, or bid bond equal to 5% of the total amount of the bid **is not** required.

Standard Terms and Conditions for Bids

INSTRUCTIONS TO BIDDERS

Bidders are urged to promptly review the requirements of these specification, terms and conditions and submit questions for resolution as early as possible during the bid period. Questions or concerns must be submitted in writing to the purchasing division during the bid period. Otherwise, this will be construed as acceptance by the bidders that the intent of the specifications, terms and conditions are clear and that competitive bids may be obtained as specified herein. Protests with regard to the specification, terms and conditions documents will not be considered after bids are opened.

1. Bids may be delivered by hand, mail or courier service to our physical address: BREC, ATTN: PURCHASING OFFICE, 6201 Florida Blvd., Baton Rouge, LA 70806. BREC is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to meet the bid opening date and time shall result in rejection of the bid.
2. Electronic (refer to 4. Below) OR Paper bids will be received until the stated bid opening time, by the BREC Finance Department/PURCHASING OFFICE, BREC Administration Building, 6201 Florida Boulevard, Baton Rouge, Louisiana. All electronic bids will be downloaded and publicly read aloud, along with all paper bids received, immediately after the bid closing in Room 1501 of the BREC Administration Building. Bidders or their authorized representatives are invited to be present. No bids will be received after the stated date and time.
3. Complete bid documents are provided at no cost in electronic format at www.bidexpress.com. Bidders may register and view complete bid documents and Instructions for Bidders at no cost. Questions about this procedure shall be directed to Bid Express Customer Service at support@bidexpress.com. Toll free phone: (888) 352-BIDX (2439), Phone: (352) 381-4888, Fax: (352) 381-4444, Monday thru Friday, 6am - 6pm CST. See also <http://www.brec.org/assets/bidderinst.pdf> for instructions.
4. Electronic Bids must be submitted through www.bidexpress.com prior to the bidding deadline. Bidders utilizing the electronic bid process are responsible for confirming that all documents are properly submitted and received by Bid Express.
5. Paper bid forms must be submitted in a sealed, opaque envelope and endorsed with Vendor's Name, Bid Number and Title of the project being bid for BREC sites for Recreation and Park Commission for the Parish of East Baton Rouge. Bid form blanks must be duly filled in by the Bidder. **FAX Bids are not acceptable.** Bidders are cautioned not to attach any conditions or provisions to their bids. Any foreign conditions will render the bid invalid and may cause its rejection.
6. Bidders may attend the bid opening, but no information or opinions concerning the bid award will be given at the bid opening or during the evaluation process. Bids may be examined after 72 hours of bid opening. Access to information in completed files may be secured by visiting the Finance Department during normal business hours.
7. Terms and Conditions: This solicitation contains all terms and conditions with respect to the commodities and/or bid specifications herein. Any vendor contracts, forms, terms or other materials submitted with bid may cause bid to be rejected. Any bidder modifications to published terms and conditions of BREC bids may also cause bid to be rejected.
8. A Purchase Order or written contract is the **only** binding contract to be issued against this bid. Signing of vendor's forms is not allowed.
9. **All bid prices must be typed or written in ink**, unless submitted electronically through our electronic bid system. Any corrections, erasures or other forms of alteration to unit prices should be **initialed** by the bidder.

10. Bid prices shall include delivery of all items FOB: Destination, or as otherwise provided.
11. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later. BREC's payment terms is Net 30. Invoices are to reference the purchase order or contract number issued for each delivery or service rendered, as this number will change on each request for product or service rendered. Invoices are to be emailed to: accountspayable@brec.org
12. By signing the bid, the bidder certifies compliance with all Instructions to Bidders, terms, conditions and specifications, and further certifies that this bid is made without collusion or fraud. This bid is to be manually signed in ink by a person authorized to bind the vendor. Other means of submittal is through our electronic bid system. (See #4.)
13. BREC reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities. **BREC may award contract(s) to the lowest and second lowest bidder in the event that the low bidder is not able to provide concrete in the timeframe request.**
14. Prices: Unless otherwise specified by BREC in the bid, bid prices must be complete, including transportation prepaid by bidder to destination and bid prices shall be firm for acceptance for a minimum of 30 days. If accepted, prices must be firm for the contractual period. Bids other than FOB Destination may be rejected.
15. BREC is exempt from all state and local sales and use taxes.
16. Unless specifically called for in the solicitation, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation. The manufacturer's standard warranty will apply, unless otherwise specified in the solicitation.
17. BREC reserves the right to cancel any contract, in accordance with purchasing rules and regulations, for cause, including, but not limited to, the following: a) Failure to deliver within the time specified in the contract; b) Failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; c) Misrepresentation by the contractor; d) Fraud, collusion, conspiracy or other unlawful means of obtaining any contract with BREC; e) Conflict of contract provisions with constitutional or statutory provisions of State or Federal law; f) Any other breach of contract, with ten (10) days written notice.
18. All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
19. Vendors must clearly identify bids by name, bid number and bid opening date and time on face of sealed envelope.
20. Bid Bond is NOT Required for this bid, unless otherwise stated in bid documents.
21. BREC is an Equal Opportunity Employer. The Bidder is encouraged to utilize minority participation in this contract to the extent possible using small, disadvantaged and women-owned businesses as suppliers or subcontractors.
BREC strongly encourages the acquisition of goods and services from and direct participation of disadvantaged business enterprise ("DBEs") from the State of Louisiana and Baton Rouge Region. The term DBE as used herein means a business entity that is certified as a disadvantaged business enterprise under the Louisiana Unified Certification Program Disadvantaged Business Enterprise ("LAUCP-DBE").
22. Contract Term: The initial contract term for this bid will be twelve (12) months, upon award.
23. Renewal Terms: If mutually agreed upon by both parties, this contract may be renewed for two (2) additional twelve (12) month periods. BREC will seek renewal from the successful contractor with sixty (60) days of expiration of initial contract term, and thereafter, with in sixty (60) days of the expiration of subsequent renewal contract terms.

24. If bidding other than as specified, sufficient literature should be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications.
25. Vendor is to return **all** pages of bid.
26. **Purchase Order Numbers are required for all materials and supplies ordered by BREC. No order is to be accepted by a vendor unless a valid Purchase Order number is obtained by BREC employees prior to purchase request, and given to vendor. Invoices that do not have a valid Purchase Order Number listed on the invoice are not authorized purchases and will be returned to the vendor.**
27. In order to receive ACH payments, you must complete the attached ACH Vendor Payment Authorization Agreement form. Please return the completed form with bid packet or by emailing vendors@brec.org.
28. In accordance with the provisions of LA. R.S. 38:2212.9, in awarding contracts after August 15, 2010, any public entity is authorized to reject the lowest bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more has been convicted of, or has entered a plea of guilty or *Nolo Contendere* to any state felony crime or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under the laws governing public contracts under the provisions of Chapter 10 of this Title, professional, personal, consulting, and social services procurement under the provisions of Chapter 16 of Title 39 of the Louisiana Revised Statutes of 1950, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950.
29. In accordance with Louisiana Law (R.S. 12:262.1 and 12:1308.2), all corporations and limited liability companies must be in good standing with the Louisiana Secretary of State at the time of execution of the contract.
30. Terms and Conditions: This bid contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in their bid are nullified; and agrees that this contract shall be construed in accordance with this bid and governed by the laws of the State of Louisiana as required by Louisiana Law.
31. Certification of no suspension or debarment. By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the general services administration (GSA) in "Audit Requirements In Subpart F of the Office of Management and Budget's uniform administrative requirements, cost principles, and audit requirements for federal awards" (Formerly OMB circular a-133). A list of parties who have been suspended or debarred can be viewed via the internet at <http://www.sam.gov>.
32. In accordance with Louisiana Revised Statutes, a preference may be allowed for equivalent products produced, manufactured or grown in Louisiana and/or firms doing business in the State of Louisiana. Do you claim this preference if allowed? YES___NO___If this preference is claimed, attach substantiating information to the proposal to show the basis for the claim. Indicate where in Louisiana your is being obtained: _____

PO# 2022000

PUBLISHED – LEGAL
7/14/22 & 7/21/22
BIDS TO BE OPENED:
July 29, 2022 @ 11:00 AM

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by BREC Recreation and Parks Commission for the Parish of East Baton Rouge until **July 29, 2022 @ 11:00 AM** local time at 6201 Florida Boulevard, Baton Rouge, Louisiana, 70806 for:

SB #1820 – 2023 Or Newer Western Star 47X and “KBF-222A” Series Loader or Approved Equal

Bids received after the above specified time will not be considered. Bids will be opened immediately after proposal opening time in Room 1501, of the Administration Building located at 6201 Florida Boulevard, Baton Rouge, LA 70806. All interested parties are invited to be present.

Copies of the Solicitation shall be obtained from the Purchasing Division, 6201 Florida Boulevard, Baton Rouge, Louisiana, 70806, or by telephoning 225-272-9200 ext. 1522, or by email requests to Lori.Foreman@brec.org.

The right to reject any and all proposals and to waive irregularities and informalities is reserved.

BREC is an equal opportunity employer.

All questions concerning the Solicitation must be received in accordance with the bid documents.

*Note: BREC has elected to use LaPAC, the state’s online electronic bid posting and notification system, in addition to its standard means of advertising this requirement. LaPAC is resident on State Purchasing’s website at <https://www.wcfprd.doa.louisiana.gov/OSP/LaPAC/pubmain.cfm> and is available for vendor self-enrollment. In that LaPAC provides an immediate e-mail notification to subscribing bidders that a solicitation and any subsequent addenda have been let and posted, notice and receipt thereof is considered formally given as of their respective dates of posting dates. Though not required if receiving solicitation and addenda notices from LaPAC, BREC will mail addenda to all vendors contacting our office and requesting to be put on our office Vendor Listing for this solicitation.

Complete bid documents are available in electronic format at www.bidexpress.com. Questions about this procedure shall be directed to Bid Express Customer Service at support@bidexpress.com. Toll free phone: (888) 352-BIDX (2439), Phone: (352) 381-4888, Fax: (352) 381-4444, Monday thru Friday, 6am - 6pm CST.

BREC reserves the right to reject any or all bids for just cause as allowed by LSA-R.S. 38:2214.

RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE

/s/ Corey Wilson, Superintendent

THE ADVOCATE
BATON ROUGE, LOUISIANA

To be Published Two Times: July 14, 2022; July 21, 2022

DEALER LICENSE REQUIREMENTS

Any vendor wishing to bid on vehicles for Recreation and Park Commission For The Parish of East Baton Rouge (BREC) must be in compliance with Chapter 6, Distribution and Sales of Motor Vehicles, LA State Statute R.S. 32:1251, which stipulates any motor vehicle manufacturer, distributor, dealer and lessor doing business in Louisiana must be licensed in Louisiana.

All bidders shall include a copy their valid dealer's license, issued under the provisions of R.S. 32:1254, with any bid submitted. Per R.S. 38:2218:8, public entities are prohibited from accepting bids from or entering into any contract or cooperative endeavor agreement or any other transaction for the procurement of vehicles with a dealer who does not possess a valid dealer's license issued pursuant to R.S. 32:1254. A public entity shall reject any bid submitted by a dealer for the purchase of vehicles which does not include a copy of a valid dealer license.

RS 38:2212.8 Prohibition of bids from or contracts with unlicensed dealers

- A. A public entity shall not accept any bid from or enter into any contract or cooperative endeavor agreement, or any other transaction for the procurement of vehicles, with a dealer who does not possess a valid dealer's license issued under the provisions of R.S. 32:1254.
- B. A public entity shall require that any bid submitted by, or a contract or cooperative endeavor agreement with, a dealer for the purchase of vehicles shall include a copy of a valid dealer's license issued under the provisions of R.S. 32:1254.
- C. A public entity shall reject any bid submitted by a dealer for the purchase of vehicles which does not include a copy of a valid dealer license.
- D. A public entity shall not sign a contract or cooperative endeavor agreement with a dealer for the purchase of vehicles which does not include a copy of a valid dealer license.
- E. If in the course of an audit or review by the legislative auditor, pursuant to the powers and duties in R.S. 24:513, a violation of this Section is found, the legislative auditor shall report such findings to the Louisiana Motor Vehicle Commission. Acts 2010, No. 376, 1.

SPECIAL INSTRUCTIONS AND REQUIREMENTS FOR VEHICLES AND EQUIPMENT

Bid prices shall be based on earliest attainable delivery without incurring premium costs.

The dealer shall not attach any dealer identification, advertising, or similar material to the equipment.

All titles, invoices, certificates of origin, odometer statements and warranties must be issued in the name of Recreation and Park Commission for The Parish of East Baton Rouge (BREC), 6201 Florida Blvd., Baton Rouge, LA 70806.

Invoices shall not be dated any earlier than the day of delivery on any equipment.

Successful bidder shall furnish to owner two (2) complete sets of operating manuals for each different piece of equipment.

Minimum Manufacturer's Warranty Requirements for Western Star 47X

- 1 year Parts and Labor Entire Unit
- 3 year Structural Warranty
- 3 year Drive Warranty (Slewing Ring and Gear Box Only)

Minimum Manufacturer's Warranty Requirements for "KBF-222A: Series Loader

- 1 year Non-Hydraulic Replacement Parts
- 3 year Major Structural Component Parts
- 3 year Swing Drive (Slewing Ring and Gear Box Parts Only)

INQUIRY PERIOD

An inquiry period is hereby firmly set for all interested bidders to perform a detailed review of the bid documents and to submit any written questions relative thereto. Without exception, all questions must be in writing and received by **5:00 p.m. CST on July 22, 2022**. Inquiries shall not be entertained thereafter. Inquiries are to be directed as follows:

Hand Delivered or by Courier

Richard Terrell, Procurement Specialist
Recreation and Park Commission
For the Parish of East Baton Rouge (BREC)
6201 Florida Blvd.
Baton Rouge, LA 70806

By email: Richard.Terrell@brec.org

Delivery by United States Postal Services

Richard Terrell, Procurement Specialist
Recreation and Park Commission
For the Parish of East Baton Rouge (BREC)
6201 Florida Blvd.
Baton Rouge, LA 70806

The Recreation and Park Commission For the Parish of East Baton Rouge (BREC) shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and operations of our departments.

The Recreation and Park Commission For the Parish of East Baton Rouge (BREC) reasonably expects and requires responsible and interested proposers to conduct their in-dept proposal review and submit inquiries in a timely manner.

An Addendum will be sent out no later than 3 days prior to the deadline for receiving quotes, for all questions submitted in writing by the close of the inquiry period.

Price Sheet

The brand and model used in this specification is used only to denote the general style, type, character and quality standard of the supplies requested. Please note the brand and model that you are bidding in the designated spaces provided. If bidding other than specified, sufficient information should be enclosed with the bid to in order to determine quality, suitability, compatibility and compliance with the specifications.

The intent of this proposal is to establish item price. The evaluation of the items offered, and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Department after consultation with the using department.

ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE
1.	2023 or Newer Western Star 47X W/SKB-222H-CN-MJ GRAPPLE UNIT or Approved Equal (Specifications on pp. 12 - 27) Specify Brand: _____	1	EA	
2.	“KBF-222 Series Loader Truck mounted Knuckle Boom Loader or Approve Equal (Specifications on page 28-31) Specify Brand: _____	1	EA	
3.	FREIGHT	1	LOT	
	TOTAL			

SPECIFICATIONS

- Part I:** 2023 or Newer Western Star 47X or Approved Equal
W/ SKB-222H-CN-MJ GRAPPLE UNIT Pages 12 - 27
- Part II:** “KBF”- 222A” Series Loader or Approved Equal
Truck Mounted Knuckle Boom Loader Pages 28 - 31

SPECIFICATIONS: PART I
2023 Western Star 47X
W/ SKB-222H-CN-MJ GRAPPLE UNIT
OR APPROVED EQUAL

SPECIFICATION PROPOSAL

	Description	Weight Front	Weight Rear
Price Level	WST 47X/49X PRL-26X (EFF:07/26/21)		
Data Version	SPECPRO21 DATA RELEASE VER 033		
Vehicle Configuration	WESTERN STAR 47X 2023 MODEL YEAR SPECIFIED SET BACK AXLE - TRUCK STRAIGHT TRUCK PROVISION, NON-TOWING LH PRIMARY STEERING LOCATION		
General Service	TRUCK CONFIGURATION DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES) CONSTRUCTION SERVICE GOVERNMENT BUSINESS SEGMENT DRY BULK COMMODITY TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS MAXIMUM 8% EXPECTED GRADE SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE WESTERN STAR VOCATIONAL WARRANTY EXPECTED FRONT AXLE(S) LOAD : 14600.0 lbs EXPECTED REAR DRIVE AXLE(S) LOAD : 21000.0 lbs EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 35500.0 lbs		
Truck Service			

Description	Weight Front	Weight Rear
BODY-LIFT/PULL DEVICE (HYDRAULIC LOADER; SELF LOAD LOG PICKER; WINCH AND CABLE) HOL MAC CORPORATION		
Engine		
CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM	-850	-70
Electronic Parameters		
65 MPH ROAD SPEED LIMIT		
CRUISE CONTROL SPEED LIMIT 3 MPH HIGHER THAN ROAD SPEED LIMIT		
NO IDLE SHUTDOWN CONFIGURATION		
PTO MODE ENGINE RPM LIMIT - 1100 RPM		
PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED		
PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
PTO RPM WITH CRUISE RESUME SWITCH - 700 RPM		
PTO MODE CANCEL VEHICLE SPEED - 5 MPH		
PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND		
ONE REMOTE PTO SPEED		
PTO SPEED 1 SETTING - 800 RPM		
PTO MINIMUM RPM - 700		
PTO 1, DASH SWITCH, STATIONARY OPERATION		
Engine Equipment		
2010 EPA/CARB/GHG21 CONFIGURATION		
2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)		
STANDARD OIL PAN		
ENGINE MOUNTED OIL CHECK AND FILL SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED AIR CLEANER		
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	-10	
(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES		

Description	Weight Front	Weight Rear
PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB		
BATTERY BOX MOUNTED UNDER PASSENGER SEAT		
WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
PLASTIC BATTERY BOX COVER		
POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
C-BRAKE BY JACOBS WITH LOW/OFF/HIGH BRAKING DASH SWITCH		
RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE	-30	-20
ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH		
STANDARD EXHAUST SYSTEM LENGTH		
RH STANDARD HORIZONTAL TAILPIPE		
13 GALLON DIESEL EXHAUST FLUID TANK	9	3
UNPOLISHED ALUMINUM WST DIESEL EXHAUST FLUID TANK COVER		
LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
STANDARD DIESEL EXHAUST FLUID TANK CAP		
AIR POWERED ON/OFF ENGINE FAN CLUTCH		
AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		
DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	10	
CUMMINS SPIN ON FUEL FILTER		
FULL FLOW OIL FILTER		
1400 SQUARE INCH VOCATIONAL RADIATOR		
ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		

Description	Weight Front	Weight Rear
RADIATOR DRAIN VALVE		
LOWER RADIATOR GUARD		
ELECTRIC GRID AIR INTAKE WARMER		
DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	-45	
Transmission		
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	-230	-130
Transmission Equipment		
ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV		
ALLISON VOCATIONAL RATING FOR CONCRETE MIXER APPLICATIONS ONLY AVAILABLE WITH 3000 PRODUCT FAMILIES		
PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
NO TCU - AMT SHIFT CALIBRATION		
QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH CAP		
ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		
PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON		

Description	Weight Front	Weight Rear
MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
WATER TO OIL TRANSMISSION COOLER		
TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		
Front Axle and Equipment		
MFS-14-143A 14,700# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	60	
CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	20	
MERITOR 16.5X5 Q+ CAST SPIDER HEAVY DUTY CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
NON-ASBESTOS FRONT BRAKE LINING		
CONMET CAST IRON FRONT BRAKE DRUMS		
FRONT BRAKE DUST SHIELDS	5	
FRONT OIL SEALS		
VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
SINGLE HIGH CAPACITY POWER STEERING GEAR, BENDIX, 14.6-18K	25	
2 QUART SEE THROUGH POWER STEERING RESERVOIR		
CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension		
14,600# TAPERLEAF FRONT SUSPENSION	90	
MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
FRONT SHOCK ABSORBERS		
Rear Axle and Equipment		
RS-21-160 21,000# R-SERIES SINGLE REAR AXLE		2,250
CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS		

Description	Weight Front	Weight Rear
4.89 REAR AXLE RATIO		
IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	20	20
NO INTERAXLE (#3) DRIVELINE		
MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
NON-ASBESTOS REAR BRAKE LINING		
BRAKE CAMS AND CHAMBERS ON REAR SIDE OF DRIVE AXLE(S)		
CONMET CAST IRON REAR BRAKE DRUMS		
REAR BRAKE DUST SHIELDS		5
REAR OIL SEALS		
WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		-20
MERITOR AUTOMATIC REAR SLACK ADJUSTERS		
CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
STANDARD REAR AXLE BREATHER(S)		
Rear Suspension		
23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD		90
8.5 INCH NOMINAL RIDE HEIGHT (430MM GLOBAL REFERENCE HEIGHT)		
STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
NO REAR AIR SUSPENSION VALVE WIRING/LOGIC		
NO REAR CHASSIS SUSPENSION AIR PIPING		
FORE/AFT CONTROL RODS		
NO REAR SHOCK ABSORBERS		-60
Brake System		
WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		
REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		

Description	Weight Front	Weight Rear
WABCO SYSTEM SAVER 1200 HEATED AIR DRYER WITH PRESSURE CONTROL VALVE		
WABCO OIL COALESCING FILTER FOR AIR DRYER		
AIR DRYER MOUNTED UNDER HOOD		
STEEL AIR BRAKE RESERVOIRS		
PULL CABLES ON ALL AIR RESERVOIR(S)		
Trailer Connections		
NO ADDITIONAL TRAILER CABLE RECEPTACLE		
Wheelbase & Frame		
5175MM (204 INCH) WHEELBASE		
9.5MM X 89.0MM X 304.0MM STEEL FRAME (0.37X3.50X11.97 INCH) 120 KSI	110	140
1625MM (64 INCH) REAR FRAME OVERHANG		
FRAME OVERHANG RANGE: 61 INCH TO 70 INCH	-30	60
CALCD BACK OF CAB TO REAR SUSP C/L (CA) : 138.58 in		
CALCD FRAME LENGTH - OVERALL : 312.9 in		
FRAME HEIGHT TOP FRONT UNLADEN : 43.61 in		
FRAME HEIGHT TOP FRONT LADEN : 40.93 in		
FRAME HEIGHT TOP REAR UNLADEN : 42.54 in		
FRAME HEIGHT TOP REAR LADEN : 27.54 in		
SQUARE END OF FRAME		
STANDARD WEIGHT ENGINE CROSSMEMBER		
STANDARD CROSSMEMBER BACK OF TRANSMISSION		
STANDARD CAST ALUMINUM MIDSHIP		
HEAVY DUTY REAR C-CHANNEL CROSSMEMBER, NON-TOWING		70
STANDARD SUSPENSION CROSSMEMBER		30
CAST ALUMINUM REAR SUSPENSION CROSSMEMBER		
Chassis Equipment		
UNPOLISHED ALUMINUM WST EQUIPMENT COVERS		
1 MID CHASSIS COMPONENT LOCATION REQUEST		
STEEL AIR TANKS MTD BELOW FRAME RAILS, PLEASE MOVE AIR TANKS AS FAR AS POSSIBLE		

Description	Weight Front	Weight Rear
PAINTED STEEL 3/16 INCH (7GA) VOCATIONAL BUMPER	40	
REMOVABLE FRONT TOW/RECOVERY DEVICE,STORED ON CHASSIS FRAME		
BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS		
EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE		
NO TOOL/STORAGE BOX #1 MOUNTING LOCATION		
NO TOOL/STORAGE BOX #2 MOUNTING LOCATION		
NO TIRE PRESSURE CONTROL/SENSOR		
CHASSIS,MISC CUSTOM REQUIREMENTS-NONE		
NO ADDITIONAL LH MID-CHASSIS ROUTING & CLIPPING BRACKETS		
NO ADDITIONAL RH MID-CHAS ROUTING & CLIPPING BRACKETS		
Fifth Wheel		
NO FIFTH WHEEL RAMP		
Fuel Tanks		
60 GALLON/227 LITER ALUMINUM FUEL TANK - LH	-5	
25 INCH DIAMETER FUEL TANK(S)		
PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
FUEL TANK(S) FORWARD		
PLAIN STEP FINISH		
FUEL TANK CAP(S)		
EQUIFLO INBOARD FUEL SYSTEM		
HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires		
MICHELIN X WORKS Z 12R22.5 16 PLY RADIAL FRONT TIRES	76	
CONTINENTAL HDL2 11R22.5 14 PLY RADIAL REAR TIRES		44
Wheels		

Description	Weight Front	Weight Rear
ACCURIDE 29039 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66	
MAXION WHEELS 90262 22.5X8.25 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		36
NO SPARE WHEEL		
NO ADDITIONAL SPARE WHEEL		
NO POLISHED, BRIGHT STANDARD POLISH, BRUSHED OR BRIGHT LVL ONE SPARE WHEEL		
FRONT WHEEL MOUNTING NUTS		
REAR WHEEL MOUNTING NUTS		
NO PUSHERTAG WHEEL MOUNTING NUTS		
Cab Exterior		
111 INCH BBC CONVENTIONAL ALUMINUM CAB		
STAINLESS STEEL CAB ACCENT MOLDING		
NO BAGGAGE DOOR		
NO SLEEPER DOOR		
FRONT FENDERS		
INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES		
BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS		
X-SERIES STEEL REINFORCED ALUMINUM CAB		
X-SERIES VOCATIONAL HOOD		
HOOD OPENING ASSIST WITH LOCKING STRUT		
WESTERN STAR NAMEPLATES		
DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS		
SINGLE ELECTRIC HORN		
DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
KEY QUANTITY OF 3		
REAR LICENSE PLATE MOUNT END OF FRAME		
DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM		
VISOR MOUNTED LED MARKER LIGHTS		
HEADLIGHTS ON WITH WIPERS, WITH DAYTIME RUNNING LIGHTS		
INTEGRAL LED STOP/TAIL/BACKUP LIGHTS		
LED SIDE TURN SIGNAL		
NO LOAD LOCK CARRIERS		

Description	Weight Front	Weight Rear
C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR		
102 INCH EQUIPMENT WIDTH		
LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS		
RH DOWN VIEW MIRROR		
STANDARD SIDE/REAR REFLECTORS		
NO SECURITY DEVICE		
UNPOLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER		
NO SLEEPER VENT		
STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS	16	
SINGLE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH		
NO SIDE SLEEPER CAP WINDOWS		
1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD		
8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR		
Cab Interior		
X-SERIES BASE INTERIOR TRIM LEVEL PACKAGE		
CHARCOAL BLACK VINYL BASE LEVEL INTERIOR		
CARBON WITH BASE BLACK ACCENT		
BLACK MATS		
(2) DASH MOUNTED POWER OUTLETS AND COIN TRAY		
FORWARD ROOF MOUNTED CONSOLE		
NO AUX ELECTRICAL VAULT CLEAR SPACE REQUEST		
LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS		
(2) COAT HOOKS ON BACKWALL OF CAB		
DIGITAL ALARM CLOCK IN DRIVER DISPLAY		
THERMOS HOLDER INBOARD OF DRIVER SEAT		
2-1/2 LB. FIRE EXTINGUISHER MOUNTED OUTBOARD OF DRIVER SEAT	5	

Description	Weight Front	Weight Rear
STANDARD HEATER PLUMBING		
RADIATOR MOUNTED AIR CONDITIONER CONDENSER		
STANDARD INSULATION		
NO BAGGAGE COMPARTMENT LIGHT		
STANDARD LED CAB LIGHTING		
NO SLEEPER INTERIOR LAMP		
LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION		
BLACK DOOR HANDLES		
NO AC 120V CAB WIRING AND AC OUTLET		
TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	10	
BASIC 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT		
BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT		
DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS		
BLACK MORDURA CLOTH DRIVER SEAT COVER WITH EMBROIDERED LOGO		
BLACK MORDURA CLOTH PASSENGER SEAT COVER WITH NO LOGO		
3 POINT HIGH VISIBILITY ORANGE ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS		
NO SUPPLEMENTAL RESTRAINT SYSTEM		
4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

STANDARD FOOT PEDAL SYSTEM
ELECTRONIC ACCELERATOR CONTROL
ENGINE REMOTE INTERFACE WITH PARK
BRAKE INTERLOCK
BLACK GAUGE BEZELS
STANDARD CENTER INSTRUMENT PANEL
DUAL NEEDLE PRIMARY AND SECONDARY AIR
PRESSURE GAUGE

Description	Weight Front	Weight Rear
INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
87 DB TO 112 DB SELF-ADJUSTING BACKUP ALARM		3
ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
NO MULTIMEDIA BOX		
PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR WITH DUST CAP LOCATED BELOW LH DASH		
2 INCH ELECTRIC FUEL GAUGE		
ENGINE REMOTE INTERFACE WITH PRESET FAST IDLE		
ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
NO ENGINE OIL TEMPERATURE GAUGE		
ELECTRIC ENGINE OIL PRESSURE GAUGE		
2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
NO OBSTACLE DETECTION SYSTEM		
NO VEHICLE STABILITY ADVISOR OR CONTROL		
NO LANE DEPARTURE WARNING SYSTEM		
TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
AM/FM/MB WORLD TUNER RADIO WITH SIRIUSXM, BLUETOOTH, IPOD INTERFACE, USB AND AUXILIARY INPUTS, J1939		
DASH MOUNTED RADIO		
STANDARD SPEAKER SYSTEM		

Description	Weight Front	Weight Rear
NO AM/FM RADIO ANTENNA		
POWER AND GROUND WIRING PROVISION OVERHEAD		
ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
SINGLE REMOTE SPEAKER WITH LEAD FOR 2- WAY RADIO		
SINGLE FIBERGLASS LH MIRROR MOUNTED CB ANTENNA WITH BRACKET AND LEAD		
HEADLINER MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFV/BLUETOOTH, GNSS/GPS		
INTEROPERABLE SDAR ANTENNA		
NO RADIO-MTG,UHF/VHF		
NO ANTENNA-RADIO,UHF/VHF		
NO TELEVISION ANTENNA/PROVISION		
ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
ELECTRONIC 2500 RPM TACHOMETER		
DETROIT CONNECT PLATFORM HARDWARE		
NO PREMIUM REMOTE UPDATES SERVICE		
IGNITION SWITCH CONTROLLED ENGINE STOP		
NO HARDWIRE SWITCH #1		
NO HARDWIRE SWITCH #2		
NO HARDWIRE SWITCH #3		
NO HARDWIRE SWITCH #4		
PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY		
2 INCH TURBO AIR PRESSURE GAUGE		
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
NO SW RCPTS & WRG, ALTN CSL LOC		

Description	Weight Front	Weight Rear	
QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS			
Design			
PAINT: ONE SOLID COLOR			
Color			
CAB COLOR A: L0006EY WHITE ELITE EY			
BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			
POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			
POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			
BUMPER PAINT: L0006EY WHITE ELITE EY			
Certification/ Compliance			
U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			
Sales Programs			
NO SALES PROGRAMS HAVE BEEN SELECTED			
TOTAL VEHICLE SUMMARY			
Adjusted List Price			
		Adjusted List Price **	
Weight Summary			
	Weight Front	Weight Rear	Total Weight
Factory Weight†	8414 lbs	4476 lbs	12890 lbs
Total Weight†	8414 lbs	4476 lbs	12890 lbs
ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE			

Other Factory Charges

CARB22 BASE WARRANTY DD8 DS/B6.7/ L9 >=330

GHG21 ENHANCEMENT PRICE
FRONT TIRE SURCHARGE
REAR TIRE SURCHARGE
MY23 PRODUCTION COST SURCHARGE
STANDARD DESTINATION CHARGE

Extended Warranty

CUMMINS ENGINE CARB22: L9 HD1 MD DTY 5 YEARS / 200,000
MILES / 322,000 KM EXTENDED WARRANTY. FEX APPLIES
CUMMINS AFTERTREATMENT CARB22: L9 AT3 MD DTY 5 YEARS /
200,000 MILES / 322,000 KM EXTENDED WARRANTY. FEX APPLIES
TOWING: 5 YEARS/UNLIMITED MILES/KM EXTENDED TOWING
COVERAGE \$550 CAP FEX APPLIES

Currency Exchange Rate
Total Extended Warranty (Local Currency)

1.0000

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

SPECIFICATIONS: PART II

FOR "KBF-222A" SERIES LOADER OR APPROVED EQUAL

TRUCK MOUNTED KNUCKLE BOOM LOADER

("A" STYLE OUTRIGGERS, STAND-UP HYD JOYSTICKS)

THE UNIT WILL BE USED IN COLLECTION AND LOADING OF BULK TRASH, LIMBS, LEAVES, BUILDING MATERIALS, AND WHITE GOODS, OR OTHER MATERIALS OF THAT NATURE. UNIT MUST BE MANUFACTURED IN AN ISO 9000:2000 CERTIFIED FACILITY. PROPOSAL INCLUDES DELIVERY, TRAINING OF OPERATORS AND SERVICE PERSONNEL.

LOADER SPECIFICATIONS

1.0 BOOM:

1.1 Total boom length to be 22ft.

1.2 Minimum lift capacity to be 3,000 lbs. @ 22 ft., (including grapple)

1.3 Boom Pedestal to be constructed of High Strength Steel with a moment capacity of 110,000 ft-lbs. and shall be mounted between rear axle and cab for maximum stability.

1.4 Boom Pivot shall be mounted to the pedestal by means of a slewing ring\bearing that has a minimum capacity of 513,000 lbs. static load and 186,000 Ft-Lbs. moment. The Boom Pivot-Pedestal Assembly shall not exceed 95 inches in height from truck frame (truck frame approx. 40 inches in height). Boom pivot shall be constructed with a safety device.

1.5 Boom shall have 360 degrees continuous rotation. A positive locking pin shall be provided to alleviate rotation while transporting.

1.6 Boom rotation shall be accomplished by a direct hydraulic swing drive through a slewing (bearing) ring capable of producing 342,000 inch-pounds min. of torque. The motor shall be equipped with both counterbalance and pressure relief valves.

1.7 Entire Boom Assembly shall be designed with a tensile strength to provide a safety factor of 3 to 1 at the rated load capacity.

1.8 Main Boom and Tip Boom shall be constructed of reinforced High Strength Steel Tube.

1.9 Main Boom shall be equipped with mechanical stops to prohibit hydraulic cylinders from bottoming out.

1.10 Boom pedestal to be mounted directly to the chassis frame rails. Mounting must include inside frame rail supports at the mounting points.

1.11 The entire boom must be serviceable down to the component level, e.g., every hydraulic hose, fluid tubes, bracket, pin, etc. Having to replace subassemblies in order to repair a component will not be acceptable.

1.12 All boom connections requiring pins shall be equipped with replaceable bushings and heat-treated steel pins with provisions for lubrication.

1.13 HYDRAULIC LINES TO TRAVEL THROUGH THE INSIDE OF BOOM FOR SAFE, UNRESTRICTED OPERATION.

2.0 Operator's Station:

2.1 Operator controls shall be controlled by means of hydraulic joysticks located on both sides of the loader (two per side, three functions per joy stick)

2.2 A safety feature shall be provided to allow only one side of controls to function at a time. Joy sticks shall function only from one side at a time.

2.3 Joy sticks shall not require any lubrication thereby eliminating frequent maintenance.

2.4 Outriggers controlled by individual levers located conveniently in the center of the operator's platform.

2.5 Body dumping is controlled by a single lever at the center of the operator's platform separate from any other control. Proper enclosures shall be provided to protect operator from hydraulic fluid and components. All controls shall be clearly identified as to function.

2.6 Unit to have an electric operated throttle control to maintain proper engine speed when loader is operated under load. Switch for throttle control to be mounted on operator's platform for operator's convenience.

3.0 Trash Grapple\Bucket:

- 3.1 Bucket shall have a 360 degree continuous rotating grapple with a replaceable hydraulic swivel. Swivel shall not be welded or be an integral part of the grapple.
- 3.2 Bucket is to be opened and closed by (2) 3½ inch bore hydraulic cylinders with a closing force\“bite” of 4,000 lbs.
- 3.3 Bucket is to be 4ft. long and capable of opening to 60 inches from lip to lip.
- 3.4 Bucket shall be fabricated with a bolt on replaceable H.S.H.C. steel cutting edge.

4.0 Hydraulics:

- 4.1 Reservoir shall be a minimum of 50 gallons. It shall have a dual level/oil temperature gauge on side of tank. An in-tank suction strainer is included.
- 4.2 Filter shall be a 10-micron, return line replaceable mounted on outside of reservoir.
- 4.3 Main Boom and Tip Boom shall contain pilot operated check valves as an integral part of each cylinder. Bolt on pilot operated check valves will not be permissible.
- 4.4 All hoses shall be rated at 4,000-psi working pressure.
- 4.5 Control valves shall have a 24 GPM rating at 3,000 PSI and an adjustable relief valve.
- 4.6 All hydraulic cylinders to be of the “bolt-on head gland” design.
- 4.7 Successful bidder must provide a computer printout at time of delivery showing particle testing of the hydraulic oil done just prior to the unit being shipped in order to illustrate totally uncontaminated oil.

5.0 Power Source:

- 5.1 A heavy — duty clutch style (Hot Shift) PTO and a heavy duty tandem bi-rotational hydraulic pump which allows for “multiple function control” of the crane functions.

6.0 Throttle Control:

6.1 Unit to have an electric operated throttle control to maintain proper engine speed when loader is operated under load. Switch for throttle control to be mounted on operator's platform for operator's convenience.

6.2 Throttle speed-up shall operate only when the transmission is in the neutral position.

7.0 Outriggers:

7.1 Outriggers shall be extendable to a distance that will resist the tipping moment under maximum rated load, and have pilot operated holding valves.

7.2 The outriggers are to be equipped with smooth pads to cause minimum damage to contacted surface.

7.3 Outriggers shall be "A" frame style.

The retracted overall dimension shall be approx. 7 ft. 11 inches and the extended dimension (at ground level) shall be approx. 9 ft. 8 inches.

7.4 Outrigger cylinders for stabilizing loader shall be mounted inside telescoping legs. Outrigger cylinders shall have pilot operated check valve to prevent possible leak down.

8.0 Paint:

8.1 Loader shall receive (1) coat of high-grade primer and (2) coats of high-grade enamel paint (manufacturer's standard colors).

Insurance Requirements

The Contractor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

A. Minimum Scope and Limits of Insurance

1. Workers Compensation

Workers Compensation insurance shall be in compliance with the Workers Compensation law of the State of the Contractor's headquarters. Employers Liability is included with a minimum limit of \$500,000 per accident/per disease/per employee. If work is to be performed over water and involves maritime exposure, applicable LHWCA, Jones Act, or other maritime law coverage shall be included and the Employers Liability limit increased to a minimum of \$1,000,000. A.M. Best's insurance company rating requirement may be waived for workers compensation coverage only.

2. Commercial General Liability

Commercial General Liability insurance, including Personal and Advertising Injury Liability, shall have a minimum limit per occurrence of \$1,000,000 and a minimum general aggregate of \$2,000,000. The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form approved for use in Louisiana), or equivalent, is to be used in the policy. Claims-made form is unacceptable.

3. Automobile Liability

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of \$1,000,000. ISO form number CA 00 01 (current form approved for use in Louisiana), or equivalent, is to be used in the policy. This insurance shall include third-party bodily injury and property damage liability for owned, hired and non-owned automobiles.

B. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverage

- a. BREC, its officers, agents, employees and volunteers shall be named as an additional insured as regards negligence by the contractor. ISO Form CG 20 10 (current form approved for use in Louisiana), or equivalent, is to be used when applicable. The coverage shall contain no special limitations on the scope of protection afforded to BREC.
- b. The Contractor's insurance shall be primary as respects to BREC, its officers, agents, employees and volunteers. Any insurance or self-insurance maintained by BREC shall be excess and non-contributory of the Contractor's insurance.
- c. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to BREC, its officers, agents, employees and volunteers.
- d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the policy limits.

SAMPLE - SERVICE CONTRACT AGREEMENT (over \$10,000)

THIS CONTRACTUAL AGREEMENT ("Agreement") is entered into on this _____ day of _____, 20____
in Baton Rouge, Louisiana between the Recreation and Park Commission for the Parish of East Baton Rouge ("BREC"
and _____ ("Contractor"), located at (address) _____
_____.

RECITALS

BREC is a political subdivision of the State of Louisiana that owns and maintains parks and recreation facilities
in the Parish of East Baton Rouge. Contractor is engaged in providing _____
with his principal place of business at _____, Contractor's Tax I.D. Number _____
_____.

BREC desires to engage and contract for the services of the Contractor to perform certain tasks as set forth
below. Contractor desires to enter into this Agreement and perform as a contractor for BREC and is willing to do so on
the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the above recitals and the mutual promises and conditions contained in
this Agreement, the Parties agree as follows:

1. **Status of Contractor.** This Agreement does not constitute a hiring by either party. It is the parties' intention
that Contractor shall not be an employee for any purposes, including, but not limited to, the application of the Federal
Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal
Revenue Code, the State Revenue and Taxation Code relating to income tax withholding at the source of income, the
Workers' Compensation Insurance Code 401(k) and other benefit payments and third-party liability claims. This
Agreement shall not be considered or construed to be a partnership or joint venture, and BREC shall not be liable for
any obligations incurred by Contractor, unless specifically authorized in writing. Contractor shall not act as an agent of
BREC, ostensibly or otherwise, nor bind BREC in any manner, unless specifically authorized to do so in writing.

2. **Scope of Work:**

3. **Performance of the Work.** Contractor shall be responsible to the management and directors of BREC
Contractor shall supply all of his own necessary equipment, materials and supplies. BREC retains the right to
inspect, stop, or alter the work of Contractor to assure its conformity with this Agreement.

4. **Term.** This Agreement shall be effective from _____ through _____. However, the Agreement may be terminated immediately by either party giving written notice to the other in the event of abandonment, fraud, insolvency, gross and/or willful misconduct, or breach of this Agreement on the part of such other party. Unless renewed by BREC, *this Agreement, regardless of start date, shall terminate December 31 of the same year contract was executed, unless specified by BREC.*
5. **Renewal Terms.** If mutually agreed upon by both parties, this contract may be renewed for two (2) additional twelve (12) month periods at the same prices, terms, and conditions. BREC will seek renewal from the successful contractor within sixty (60) days of expiration of initial contract term, and thereafter, within sixty (60) days of the expiration of subsequent renewal contract terms.
6. **Compensation:** \$ _____ per _____. Unless otherwise contracted, payment is to be made within 30 days after receipt of properly executed invoice.
7. **Non-Disclosure of Trade Secrets, Customer Lists, and Other Proprietary Information.** Contractor agrees not to disclose or communicate, in any manner, either during or after Contractor's Agreement with BREC, any proprietary information about BREC, its operations, clientele, or any other proprietary information, that relates to the business of BREC including, but not limited to, the names of its customers, its marketing strategies, operations, or any other information of any kind which would be deemed confidential, a trade secret, a customer list, or other form of proprietary information of BREC. Contractor acknowledges that the above information is material and confidential and that it affects the profitability of BREC. Contractor understands that any breach of this provision, or that of any other Confidentiality and Non-Disclosure Agreement, is a material breach of this Agreement.
8. **Interaction with Employees, Customers, and Others.** Contractor is required to comply with all laws, ethical codes and company policies, procedures, rules or regulations, including those forbidding harassment, discrimination, and unfair business practices.
9. **Indemnification.** Contractor shall indemnify, defend and hold BREC harmless from claims, demands, and causes of actions asserted against BREC by any person for personal injury, death or loss of or damage to property resulting from Contractor's negligence, gross negligence, intentional or willful misconduct. Where negligence, intentional and / or willful misconduct of BREC and Contractor, Contractor's duty of indemnification shall be in proportion to its allocable share of fault. The parties hereto intend and agree that this indemnity shall be applied as a comparative fault indemnity, each party being responsible for its own negligence or other act or omission.
10. **Injunctive Relief.** Both parties acknowledge that the provisions of this Agreement are reasonable and necessary for the protection of their respective businesses and that their respective business will be irrevocably and substantially harmed and damaged if such provisions are not specifically enforced, and money damages will not afford a party an adequate remedy for any breaches of this Agreement. In the event of a breach or threatened breach by either party of the provisions of this Agreement, the Parties hereby acknowledge and agree that the non-breaching party shall be entitled to (i) specific performance and (ii) injunctive and other equitable relief (without bond or other security being required) to prevent or restrain a breach of this Agreement. Nothing herein shall be construed as prohibiting or otherwise restricting a party from pursuing any other rights or remedies it may have at law or in equity in the event of a breach of this Agreement by the non-breaching party.

11. **Insurance Requirements for Contractors.** The Contractor shall purchase and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. **Workers Compensation** insurance shall be in compliance with the Workers Compensation Law of the State of the Contractor's headquarters. **Employers Liability** is included with a minimum limit of \$500,000 per accident/per disease/per employee. **Commercial General Liability Insurance**, including personal and advertising injury liability, shall have a minimum limit per occurrence of \$1,000,000 and a minimum general aggregate of \$2,000,000. Claims-made form is unacceptable. **Automobile Liability** insurance shall have a minimum combined single limit per occurrence of \$1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired and non-owned automobiles. Any deductibles or self-insured retentions must be declared to and accepted by the Agency. The Contractor shall be responsible for all deductibles and self-insured retentions. BREC shall be named as an additional insured as regards to negligence by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to BREC. Coverage shall not be canceled, suspended, or voided by either party (the Contractor or the Insurer) or reduced in coverage or in limits except after 30 days written notice has been given to BREC. Neither the acceptance of the completed work, nor the payment thereof, shall release the Contractor from the obligations of the insurance requirements or indemnification agreement. Contractor agrees to supply BREC with certificates of insurance, upon request, reflecting proof of required coverage. The certificates for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Contract shall include all subcontractors as insureds under its policies or shall be responsible for verifying and maintaining the certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. BREC reserves the right to request copies of subcontractor's certificates at any time.
12. **Licenses.** Contractor is responsible for obtaining and maintaining during the life of this Agreement any necessary licenses and permits, in accordance with the laws of the State of Louisiana, to perform the services outlined in Section 2 (Scope of Work) of this Agreement. By signing this Agreement, Contractor agrees he has any such licenses and/or permits, and that he will maintain same. BREC reserves the right to request copies of Contractor's license/permit at any time. If requested by BREC, Contractor must submit same within three (3) days of request.
13. **Savings Clause.** The parties agree that this Agreement shall be enforced to the fullest extent permissible under the laws and public policies applied in any jurisdiction in which enforcement is sought. To the extent that any provision herein shall be adjudicated to be overly broad, invalid, illegal, or unenforceable, such provision shall be amended to reduce, delete there from or reform the portion thus adjudicated to be overly broad, invalid, illegal or unenforceable, in order to be enforceable to the extent allowable under applicable law. Such deletion or reformation is to apply only with respect to the particular jurisdiction in which such adjudication is made.
- Each provision of this Agreement is intended to be severable. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable, the same shall not affect the validity or enforceability of any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein; provided, however, that no provision shall be severed if it is clearly apparent under the circumstances that the parties hereto would not have entered into the Agreement without such provision.
14. **Legal Fees.** If either party to this Agreement institutes legal proceedings to enforce the terms of the Agreement, the party substantially prevailing in such proceedings shall be entitled to recover its legal fees and costs incurred in doing so from the other party.

15. **Choice of Law.** This Agreement shall be governed by the laws of the State of Louisiana.
16. **Entire Agreement.** This Agreement and the attachments hereto constitute the entire Agreement and understanding between the parties. This Agreement replaces in full all prior agreements and understandings of the parties hereto and any and all such prior agreements and understandings are hereby rescinded by mutual agreement of the parties. This Agreement may be modified, varied, or amended only by a written instrument signed by Contractor and a duly authorized officer of BREC.
17. BREC, its officers, employees and agents, shall not be responsible for the negligent acts and omissions of the Contractor or the Contractor's officers, employees, agents or subcontractors, nor shall the Contractor or the Contractor's officers, employees or agents be responsible for the negligent acts or omissions of BREC, its officers, employees and agents. Accordingly, Contractor shall indemnify and save BREC, its officers, employees and agents, harmless from any and all claims, suits and actions of any character, name or description brought for or on account of any injury or damage to any person or property arising out of the work performed by the Contractor and resulting from the negligence, commission or omission of any act by the Contractor, or Contractor's officers, employees, agents or subcontractors.
18. If work is to be performed on site, contractor shall furnish proof of insurance as required in specifications.
19. Payment terms for services will be Net 30 days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.
20. BREC reserves the right to cancel this contract with thirty (30) days written notice.
21. **Termination for Cause:** BREC may terminate this Contract for default by giving the contractor written notice thereof, specifying with particularity each such default. After the first such notice of default, Contractor shall have ten (10) days after receipt of notice to cure or take reasonable steps to cure the default. If the contractor fails to cure or take reasonable steps to cure the default within such ten-day period, BREC may declare this Contract, as appropriate, terminated. In the event of a second notice of default, whether for the same or a different infraction of contractual obligations, the contractor will be given five (5) days to cure the default. If a third notice of default should become necessary, the contract may be terminated upon notification of said default.
22. **Termination for Convenience:** BREC may terminate this Agreement at any time by giving thirty (30) days written notice.
23. **Termination for Non-Appropriation Clause:** Should the Invitation to Bid result in a multi-year contract, a non-appropriation clause shall be made a part of the contract terms as required by state statutes, allowing BREC to terminate the contract for lack of appropriated funds on the date of the beginning of the first fiscal year for which funds are not appropriated.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CONTRACTOR/CONSULTANT COMPANY NAME: _____

By: _____
(Contractor signature)

Date: _____

(Printed Name)

(Address)

() _____
(Phone #)

(Email Address)

() _____
(Fax #)

By: _____
(BREC Director/Assistant Director)

Date: _____

(Printed Name)

BREC Contact Person:

(Address)

() _____
(Phone #)

(Email Address)

() _____
(Fax #)

By: _____
(BREC Superintendent)

Date: _____

(Printed Name)

(Address)

() _____
(Phone #)

(Email Address)

() _____
(Fax #)

AFFIDAVIT

BREC

Parks and Recreation Commission

BEFORE ME, the undersigned authority, personally came and appeared

who, being duly sworn did depose and say:

That he is a duly authorized representative of _____
receiving value for services rendered in connection with:

(Business Name)

a public project of BREC, Parish of East Baton Rouge, Louisiana: that he has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by him whose services in connection with the construction, alteration, or demolition of the public building or project or in securing the public contract were in the regular course of their duties for him; and that no part of the contract price received by him was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by him whose services in connection with the construction of the public building or project were in the regular course of their duties for him.

This affidavit is executed in compliance with the provisions of LA R.S. 38:2224.

Affiant's Signature

SWORN TO AND SUBSCRIBED before me, on this _____ day of _____, 20____.
Baton Rouge, Louisiana.

NOTARY PUBLIC

BIDDER'S ORGANIZATION

BIDDER IS:

AN INDIVIDUAL

Individual's Name: _____

Doing business as: _____

Address: _____

Telephone No.: _____ Fax No.: _____

A PARTNERSHIP

Firm Name: _____

Address: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____ Email: _____

A LIMITED LIABILITY COMPANY

Company Name: _____

Address: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____ Email: _____

A CORPORATION

IF BID IS BY A CORPORATION, THE CORPORATE RESOLUTION MUST BE SUBMITTED WITH BID.

Corporation Name: _____

Address: _____

State of Incorporation: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____ Email: _____

IF BID IS BY A JOINT VENTURE, ALL PARTIES TO THE BID MUST COMPLETE THIS FORM.

CORPORATE RESOLUTION

A meeting of the Board of Directors of _____
a corporation organized under the laws of the State of _____
and domiciled in _____ was held this _____ day _____
, 2018 and was attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and after discussion was unanimously adopted by said
quorum:

BE IT RESOLVED, that _____

is hereby authorized to submit proposals and execute agreements on behalf of this corporation with BREC, for the
Parish of East Baton Rouge.

BE IT FURTHER RESOLVED, that said authorization and appointment shall remain in full force and effect, unless
revoked by resolution of this Board of Directors and that said revocation will not take effect until the Finance Director
of BREC, shall have been furnished a copy of said resolution, duly certified.

I, _____, hereby certify that I am the Secretary of _____,

a corporation created under the laws of the State of _____ domiciled in _____,
that the foregoing is a true and exact copy of a resolution adopted by a quorum of the Board of
Directors of said corporation at a meeting legally called and held on the _____ day of _____ 20__ as said resolution
appears of record in the Official Minutes of the Board of Directors in my possession.

This _____ day of _____, 20_____

SECRETARY



ACH VENDOR PAYMENT AUTHORIZATION AGREEMENT <small>PLEASE TYPE or PRINT LEGIBLY</small>					
<input type="checkbox"/> NEW <input type="checkbox"/> REVISION <small>(Please Check One)</small>					
I authorize the Recreation and Park Commission for the Parish of East Baton Rouge (BREC) to deposit payment for services rendered or goods provided directly into my account at the financial institution listed below. If BREC erroneously deposits funds into said account, I authorize BREC and the financial institution to initiate the transaction(s) necessary to correct the error. This authorization will remain in effect until BREC has received written notification from me of my termination and BREC has had reasonable opportunity to act upon it.					
Name of the Vendor/Payee			Financial Institution Name		
Vendor/Payee Address			Financial Institution Address		
City	State	Zip Code	City	State	Zip Code
Vendor/Payee E-mail for Vendor Accounts Receivable Dept.			Financial Institution Representative Name		
			Title		
Last four (4) digits of Social Security Number		OR	Last four (4) digits of Tax Identification Number		Financial Institution Telephone Number
<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>			<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>		()
Vendor/Payee Contact Name			Financial Institution Routing Number		
			<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>		
Contact Telephone Number		Contact Fax Number		Account Number <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
()		()		<div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div>	
In the future, BREC may implement a system whereby purchase orders are sent to vendors via EMAIL. Please provide an email address where BREC may send future purchase orders below:					
Is the financial institution indicated above outside the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>					
_____ <small>Print Name and Title of Payee Authorized Official</small>			_____ <small>Payee Authorized Signature Date</small>		
INTERNAL USE ONLY					
Vendor ID #			Purchasing Initials		Accounts Payable Initials

IMPORTANT:

Please attach a voided check, drawn on the account listed above, to page 2 of this form and make sure the account number & routing number on the check match the form above. Please return both pages of this completed form to us via email at: Vendors@BREC.org

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IMPORTANT:

Please attach a voided check below and make sure that the account number & routing number on the check match page 1 of this form.

Please return both pages of this completed form to us via email at:

Vendors@BREC.org

The diagram shows a sample voided check with the following fields and callouts:

- Pay To The Order Of:** John & Jane Doe, 123 Your Street, Anywhere, USA 12345
- Date:** 2001
- Amount:** \$ 000.00 (with "ONE HUNDRED" written below)
- Memo:** YOUR BANK, 123 Your Bank's Street, Anywhere, USA 12345
- Routing Number:** 000001234 (with callout: "Routing & Transit # is eight numbers. Always use zeros at the beginning. Do not use symbols.")
- Account Number:** 123456789 (with callout: "Check Number is not needed to complete this form.")
- Check Number:** 2001

The check is marked "VOIDED" in large, light letters across the center.

FIN-A-0001 [Last Revised 03/2016]

The Recreation and Park Commission for the Parish of East Baton Rouge (BREC)

ACH Vendor Payment Authorization Frequently Asked Questions

FAQ's

Here are some frequently asked questions and answers:

Q. What is ACH Vendor Payment?

A. ACH Vendor Payment is a system that deposits payment for goods and/or services that you have sold to the Recreation and Park Commission for the Parish of East Baton Rouge (BREC) directly into your account at any financial institution that is a member of the Automated Clearing House Network.

Q. Who is eligible for ACH Vendor Payment?

A. All vendors that provide goods and/or services to BREC who are now being paid by check through BREC's Accounts Payable Department.

Q. What steps should I take to assure that my payment is deposited to my account?

A. Verify with your financial institution that the routing number used for wires into your account is the same as indicated on your check. If it is not the same, please obtain and provide the correct routing number from your financial institution.

Q. When will my payment be deposited in my account?

A. Your payment will be deposited into your account based on the settlement date referenced on your direct deposit advice e-mail.

Q. Is my payment safe?

A. Billions of ACH transactions are transmitted successfully across the country. This could not be done without numerous checks and balances built into the system. NACHA manages the development, administration, and governance of the ACH Network. You may learn more at www.nacha.org.

Q. What do I do if for some reason my payment is not deposited into my account?

A. One of the advantages of the ACH Network is that all transactions are traceable. Simply contact the Accounts Payable Supervisor at (225) 272-9200, and ask that your payment be traced, starting with the originating financial institution.

Q. After I apply for ACH Vendor Payment, how soon can I expect to participate?

A. The target implementation date for changing over to ACH Vendor Payment is December 31, 2015. Beyond this date, most payments made by BREC to its vendors will be made via ACH transaction. However, as BREC transitions from the old "paper" method of paying vendors to ACH Vendor Payment, some vendors may begin to receive their payments via ACH transaction before December 31, 2015. In all cases, before a vendor receives their first payment via ACH transaction, they will receive an e-mail notifying them of the upcoming deposit.

Q. What happens if I change financial institutions and/or accounts?

A. In the event that you change financial institutions, or account numbers within the same financial institution, simply provide a new ACH Vendor Payment Authorization Agreement and a voided check, and mark the "Revision" box at the top. Until your account change has been completed, you may receive your payment by mail. It is the vendor's responsibility to advise BREC of any changes and to do so in a timely manner. BREC requires fifteen (15) working days to process changes.

Q. What if I want my payment to be forwarded to a financial institution outside the United States?

A. If you receive payments via direct deposit which are forwarded from a U.S. financial institution to a financial institution outside the U.S., please indicate YES in the ACH Vendor Authorization Agreement form and contact the Accounts Payable Supervisor at (225) 272-9200.

Q. BREC will transmit payment information AND invoice information (in the form of "addenda" information) to the vendor's bank. What happens if my bank statement does not break down the invoices paid by BREC?

A. Tell your bank that you will be receiving payments via ACH and that BREC will be including addenda information with our payment in the CCD Plus format.

Q. What do I need to do?

- A. Just follow these simple steps:
- Complete the ACH Vendor Payment Authorization Agreement.
 - Attach a voided check which clearly shows:
 - the bank account holder's name
 - account number
 - financial institution's name
 - routing number
 - Send the signed agreement and voided check to: Vendor@BREC.org

If you have any questions about ACH Vendor Payment, please contact the Accounts Payable Supervisor at: (225) 272-9200



THE RECREATION AND PARK
COMMISSION FOR THE PARISH OF EAST
BATON ROUGE

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