

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

**6201 Florida Blvd.
Baton Rouge, LA 70806**



Adopted November 16, 2011

2012 Budget

RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET

Officers

Mr. William Benedetto, Chairman

Mr. Verge Ausberry, Jr., Vice Chairman

Mr. Kenneth Riche, Jr., Treasurer

Mr. William G. Palmer, Superintendent and Ex Officio Secretary

Commissioners

Mr. Craig M. Freeman

Mr. David Guillory

Ms. Audrey Nabors-Jackson

Mr. Bert Neal

Mr. Carlos Sam

Mr. Larry Selders

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USER GUIDE

This budget document is divided into four sections for reader convenience: (1) Introduction, (2) Major Revenue Analysis, (3) Financial Summaries and (4) Capital Projects Summary. An explanation of the contents of each section is presented below.

SECTION 1: INTRODUCTION

The introduction consists of a message from the Superintendent and three subsections with commentary on budget issues and policies. Subsections are:

- **Fund Accounting** - describes BREC funds and briefly describes the financial condition, trends and budget outlook by fund.
- **Budgetary Policies and Processes** - describes BREC policies that guide budget development through the approval process.
- **Executive Budget Guidelines**- describes those things specifically requested by the Superintendent that are expected to have a significant impact on expenditures in 2012.

SECTION 2: MAJOR REVENUE ANALYSIS

This section contains a review of all significant BREC revenues by source with comparisons to prior year's revenues.

SECTION 3: FINANCIAL SUMMARIES

This section contains the 2012 budget and comparisons to the current year and prior year. The following definitions apply to any schedule that makes comparisons between the current budget year and prior years:

- 2009:** Actual reported revenues and expenditures as of and for the year ending December 31, 2009.
- 2010:** Actual reported revenues and expenditures as of and for the year ending December 31, 2010.
- 2011:** Budgeted revenues and expenditures for the Fiscal Year 2011.
- 2012:** The proposed budget of revenues, expenditures and fund balances for the calendar year ending December 31, 2012 as recommended to the Commission for adoption at their meeting after a public hearing.

SECTION 4: CAPITAL PROJECTS SUMMARY

This section contains a listing of anticipated project expenditures and their funding sources with narratives on major projects planned for 2012.

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INTRODUCTION

October 27, 2011

**TO THE CITIZENS OF EAST BATON ROUGE PARISH, AND THE RECREATION
AND PARK COMMISSION FOR THE PARISH OF EAST BATON ROUGE:**

Ladies and Gentlemen:

We are pleased to present the 2012 BREC Budget to you. We are optimistic that this proposed budget positions us to accept and meet the challenges and opportunities in these difficult economic times.

We, as the custodians of public property, continue to be dedicated to using our resources to the greatest good of our citizens, and to make sound, long-range plans to keep our recreation organization solvent and strong. We continue to examine long-range needs and economical use of our funds. This budget, which has been prepared with contributions of numerous employees, lays the groundwork for a strong structure that will carry out the mission of this organization. It represents the best effort of the administrative staff, and we charge you to deliberate the issues raised in this budget carefully and thoroughly.

The operating funds of the Commission, which include the General Fund, Enhancement Operating will both operate in 2012 with an excess of revenues over expenditures. Internal Service Funds were created in the 2012 budget for all of BREC's self-funded insurance programs and for the Print Shop. The creation of the internal service funds will allow BREC's executive management to monitor the expenditures incurred.

BREC will operate in 2012 with essentially the same level of full-time staffing that was budgeted in 2011. Increases to non-labor accounts were provided to allow for cost inflation and estimated expenditures in 2012, especially those in the Risk Management Fund, Employee Benefit Fund.

In presenting this 2012 budget to you for your review, we pledge to work closely with the Commission in addressing any issues that may arise.

The managers and staff that prepared this budget worked within the guidelines that were established, and they are to be commended for preparing a good working tool that will keep BREC on a sound fiscal course in 2012.

Budgetary Structure

The financial transactions of BREC are budgeted and recorded in individual funds categorized as Governmental Fund Types. The funds of the Commission are described as follows:

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INTRODUCTION CONTINUED

General Fund

The General Fund is the general operating fund of the Commission and is used to account for the operations traditionally associated with BREC that are not accounted for in another fund. General Fund revenues and expenditures are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Capital Improvement Fund

The purpose of this fund is to account for the financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government activities. The fund is supported by a 10-year 2.05 property tax millage approved by the voters in April 2004. A summary of expenditures planned for each park appears at the end of this document.

Enhancement Construction Fund

The fund was established to account for the activities of the “*Imagine Your Parks*” plan approved by the voters in November 2004. It accounts for all the construction projects funded by 1.753 mills of the total 3.253 mills of tax revenues dedicated to land acquisition and construction of park facilities.

Enhancement Operating Fund

The fund was established to account for operations and maintenance activities of the “*Imagine Your Parks*” plan. This fund receives the remaining 1.50 mills of the total 3.253 mills of tax revenues approved for “*Imagine Your Parks*.” The funds are used to improve the current level of park operations and provide the funding for the operation of new facilities constructed from the “*Imagine Your Parks*” plan.

Debt Service Fund

The fund accounts for debt service of \$45,000,000 Revenue Bonds, Series 2005 used to begin construction of the projects in the “*Imagine Your Parks*” plan.

Internal Service Fund

The purpose of these funds is to account for the financing of goods or services provided by one department or function to other departments or functions. Revenues are recognized in the accounting periods in which they are earned and become measurable; expenses are recognized in the account period in which they are incurred, if measurable. The Internal Service Funds contained in this section are the Risk Management Fund, Employee Benefit Fund, Unemployment Benefit Fund and Print Shop.

Budgetary Policies and Processes

The members of the Budget Review Committee are the Superintendent, Assistant Superintendents, Finance Director, Human Resource Director and the Communications Director. The process begins with an estimate of 2012 revenues and expenditures by the Finance Director. The initial estimates are reviewed by the Budget Review Committee and adjustments are made to the initial estimates prior to the Department managers’ review.

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Department Managers are asked to review the proposed budget and to make any changes needed to revenue and Expenditure estimates. Variances in the estimates are reviewed and differences reconciled through numerous meetings with the Budget Review Committee. Department Managers are responsible for budgetary performance during the course of the budget year and are advised regularly by the Finance Department of actual revenues and expenditures in comparison to the adopted budget.

Amendments to the budget are introduced to the Commission through a recommendation from the Finance Committee. Those amendments are prepared by the Finance Department and recommended to the Finance Committee. It is the responsibility of the Finance Director to maintain budgetary accounts within the limits allowed by the *Local Government Budget Act* and recommend amendments as appropriate.

Budget transfers between line items and cost centers within a specific department are permissible. Transfers between cost centers in the following departments are allowed: Administration, Golf, Conservation, Special Facilities, Recreation, Therapeutics & Aquatics, Athletics, Maintenance and Zoo. The total adopted for each department cannot be exceeded or decreased without a formal Budget Amendment approved by the Commission.

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned.

Budget Guidelines

The following guidelines were established to develop the 2012 budget. All departments met the following objectives:

- **Base anticipated revenues for 2012 from the 2011 tax rolls preliminary assessment numbers provided by the East Baton Rouge Parish Assessor's Office. Assume no increase in the property tax roll for 2012 budget. The revenue received from 2011 tax rolls will be the operating cash for the 2012 budget.**
- **Evaluate operational procedures and recreational programs to determine operational efficiencies that would result in a reduction of funding needed in the 2012 budget. Any changes to operational procedures or recreation programming are to be weighed carefully for any negative impacts to current levels of service provided to the public.**
- **Evaluate the new and improved facilities as envisioned in the "Imagine Your Parks" program to be opened and operated in the 2012 budget year to determine funding needs.**
- **No merit (step) pays or cost of living (COLA) increases were funded in the 2012 budget. A question was raised regarding the legality of suspending the longevity increases.**

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- Longevity increases have been budgeted, but they are frozen, pending the delivery of a formal legal opinion requested by the Superintendent.
- Provide funding for existing employee benefits according to information available from benefit providers. All employee and retiree benefits are funded at the contribution rates anticipated.
- Provide funding for increases in worker's compensation, general liability and auto insurances.

William G. Palmer, Superintendent and Ex-Officio Secretary

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MAJOR REVENUE ANALYSIS

Revenues are divided into two major categories: tax and non-tax revenues. Tax revenues are those derived from ad valorem (property) taxes levied parish-wide in East Baton Rouge. Non-tax revenues are derived from public and private sources, including grants from all levels of government, interest revenues, and user fees and charges.

TAX REVENUES

Taxes are recognized on an accrual basis in the year the taxes are levied. Cash proceeds of property tax revenues are not collected until the year following revenue recognition. The tax rolls are prepared by the East Baton Rouge Parish Assessor's Office and the preliminary estimates are not available until September 2011 for the 2011 tax roll. Preliminary estimates for the 2012 tax roll are not available until September of 2012.

Revenue recognition under the modified accrual basis of accounting requires revenues to be recorded when they become available and measurable. BREC's fiscal year is January 1 through December 31. Because of current economic conditions, BREC management decided the prudent decision for the 2012 budget was to use the current year's (2011) tax roll to determine available cash for the 2012 budget. Once preliminary estimates are made available for the 2012 tax roll from the East Baton Rouge Parish Assessor's Office appropriate budget amendments will be recommended by the Finance Director.

Ad valorem taxes (property taxes) are the primary source of revenue for operation of the recreation and park system in East Baton Rouge Parish. BREC levied 14.463 mills of property tax in 2011 and expects to levy the same millage in 2012. We estimate that the 2011 taxes will generate approximately \$3,351,500 per mill in gross revenue in 2012. We further anticipate that tax revenues will provide 72.9% of total General Fund revenues and 94.6% of Capital Improvement Fund revenues. The Enhancement Operating Fund will realize 98.7% and the Enhancement Construction Fund will realize 99.8% of their total revenues from 2011 property taxes in 2012.

| | <u>2011 Budget Tax Revenues</u> | <u>2012 Budgeted Tax Revenues</u> |
|---|--|--|
| <u>General Fund</u> | | |
| Ad Valorem Tax Millage Authorized | 9.160 mills | 9.160 mills |
| Ad Valorem Tax Millage Levied | 9.160 mills | 9.160 mills |
| General Fund Tax Revenue | \$ 30,825,000 | \$ 30,700,000 |
| <u>Capital Improvement Fund</u> | | |
| Ad Valorem Tax Millage Authorized | 2.050 mills | 2.050 mills |
| Ad Valorem Tax Millage Levied | 2.050 mills | 2.050 mills |
| Capital Improvement Fund Tax Revenue | \$ 6,900,000 | \$ 6,870,000 |
| <u>Enhancement Operating/Construction Fund</u> | | |
| Ad Valorem Tax Millage Authorized | 3.253 mills | 3.253 mills |
| Ad Valorem Tax Millage Levied | 3.253 mills | 3.253 mills |
| Enhancement Operating Fund Tax Revenue | \$ 10,945,000 | \$ 10,902,500 |
| Total Mills: | | |
| Ad Valorem Tax Millage Authorized | 14.463 mills | 14.463 mills |
| Ad Valorem Tax Millage Levied | 14.463 mills | 14.463 mills |
| TOTAL TAX REVENUES | \$ 48,670,000 | \$ 48,472,500 |

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MAJOR REVENUE ANALYSIS CONTINUED

NON-TAX REVENUES

Non-tax revenues are recognized when cash is collected for grants and revenue sharing revenues and interest revenues are recognized on an accrual basis.

Revenues from sources other than property taxes are a significant component of this budget. In 2012, we anticipate that non-tax revenues will provide 27.1% of General Fund Revenues and 5.4% of Capital Improvement Fund revenues. Only 1.28% for the Enhancement Operating Fund and .2% of the Enhancement Construction Fund will come from non-tax sources. State revenue sharing has been remained consistent for many years.

There are two user fee increases proposed in the 2012 budget. The Baton Rouge Zoo will increase admission fees by \$1.25 for all user categories with the exception of the Wednesday 3pm to 5pm general admission rate that will only increase by \$0.25. Current rates at Liberty Lagoon are \$9.00 (\$9.81 with tax) for an adult and \$7.00 (\$7.63 with tax). Proposed for 2012 is to include the tax in the rate thereby decreasing the need for coins in the admissions areas. The proposed rate for an adult admission in 2012 is \$10.00 (increase of \$0.19) and for a child less than 48" tall is \$8.00 (increase of \$0.37). A proposed \$1.00 fee increase to locker rentals would increase rental fees from \$1 to \$2. All other type user fees at both facilities will remain the same as those adopted in 2011.

BREC self-generated revenues are budgeted at \$9,909,000 in 2011 and \$9,955,200 in 2012. Interest earnings will decline 2012 as interest rates and cash balances decline. Total anticipated revenues for 2012 declined .63% or \$383,500 from 2011.

The following table presents comparative information on major non-tax revenue sources.

| | 2011 Budget <u>Non-Tax Revenues</u> | 2012 Budget <u>Non-Tax Revenues</u> |
|--|--|--|
| <u>General Fund</u> | | |
| State Revenues | | |
| State Revenue Sharing | 1,280,000 | 1,280,000 |
| User Fee Revenues | | |
| Golf Revenues | 4,003,000 | 3,614,700 |
| Zoo Revenues | 2,009,000 | 2,300,000 |
| Other Program Revenues | 3,897,000 | 4,040,500 |
| Other Revenue Sources | | |
| Interest Income | 115,000 | 110,000 |
| Misc. Revenues | <u>105,000</u> | <u>58,800</u> |
| General Fund Non-Tax Revenues | 11,409,000 | 11,404,000 |
| <u>Capital Improvement Fund (CIP)</u> | | |
| State Revenues | | |
| State Revenue Sharing | 300,000 | 280,000 |
| Other Revenue Sources | | |
| Interest Income | 175,000 | 50,000 |
| Dividends | 50,000 | 63,000 |
| Misc. Revenues | <u>75,000</u> | <u>0</u> |
| CIP Fund Non-Tax Revenues | 600,000 | 393,000 |

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MAJOR REVENUE ANALYSIS CONTINUED

NON-TAX REVENUES (continued)

| | <u>2011 Budget Non-Tax Revenues</u> | <u>2012 Budget Non-Tax Revenues</u> |
|--|---|---|
| <u>Enhancement Operating Fund (EO)</u> | | |
| Other Revenue Sources | | |
| Interest Revenues | 50,000 | 65,000 |
| EO Fund Non-Tax Revenues | 50,000 | 65,000 |
| <u>Enhancement Construction Fund (EC)</u> | | |
| Other Revenue Sources | | |
| Interest Revenues | 1,000 | 12,000 |
| Miscellaneous Revenues | 0 | 0 |
| EC Fund Non-Tax Revenues | 1,000 | 12,000 |
| <u>Debt Service Fund</u> | | |
| Other Revenue Sources | | |
| Interest Revenues | 1,000 | 1,000 |
| Debt Service Fund Revenues | 1,000 | 1,000 |
| Total Non-Tax Revenues | <u>12,061,000</u> | <u>11,875,000</u> |
| TOTAL REVENUES (Tax and Non-Tax) | \$60,731,000 | \$60,347,500 |

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FINANCIAL SUMMARIES

OVERVIEW

This section contains empirical budget information. The information in Schedule A contains annual budget information for all BREC funds and is designed to give a high-level overview of anticipated revenues and expenditures for 2012. Schedule B provides a different perspective, illustrating total General Fund expenditures across department lines. Schedule C illustrates the net cost of recreation programs by comparing revenues to expenditures. The difference between self-generated revenues and total expenditures is the level of tax support for each.

Schedule A: Revenues and Expenditures, All Funds

Revenue and expenditure budgets in 2012 for all funds of the Recreation and Park Commission are presented in summary form on *Schedule A* with comparisons to 2011 budgeted revenues and expenditures. Estimated beginning and ending 2012 fund balances are included for all Governmental Funds. Details of project expenditures of the Capital Improvement Fund and the Enhancement Construction Fund can be found in the "*Capital Projects Summary*" at the end of this document.

The growth in Ad Valorem Tax has declined from prior years. 2010 Ad Valorem Tax increase in total assessed value over 2009 was only .99%. The 2011 Ad Valorem Tax increase will only be 1.89% over 2010. The average growth prior to 2010 was 4% that was an average increase to the General Fund of approximately \$2.1 million. Ad Valorem taxes have not declined, the amount of growth from one year to the next has declined.

The Enhancement Operating Fund will receive \$5,027,300 in Ad Valorem Tax and an additional \$65,000 in interest income. Enhancement Operating Fund will transfer \$3,600,000 to the General Fund, \$4,227,000 to the Enhancement Construction Fund. There are two projects proposed to be funded utilizing the fund balance accumulated in this fund. The Business Solutions Technical Upgrades project for a total of \$350,000. This project will provide the funding to upgrade the equipment and business software solutions needed to continue to provide the technology needed to effectively service the Citizens of East Baton Rouge Parish. In 2011 the Commission entered into an agreement with the Baton Rouge Basketball and Volleyball Association to partner in building a new gym at the Perkins Road Community Park. BREC's total financial commitment to the project was \$1,500,000 with \$1,000,000 to be appropriated in 2011/2012 and the remaining \$500,000 in 2014. In 2011 the project was established with an appropriation of \$500,000.

Schedule B: General Fund Expenditures by Department

A detailed analysis of 2012 General Fund expenditures by department is presented in *Schedule B* with comparison to 2009 and 2010 actual expenditures and 2011 budgeted expenditures.

In 2012 labor expenditures including payroll taxes and benefits will comprise 79.07% of total General Fund expenditures compared to 67.0% and 66.24 in 2011 budgeted and 2010 actual, respectively.

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FINANCIAL SUMMARIES CONTINUED

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General Fund Expenditures as a Percentage of Total Budget

| | <u>2012</u> | <u>2011</u> | <u>2010</u> |
|------------------------|--------------|--------------|--------------|
| Labor: Salaries | 56.54 % | 50.46 % | 49.78% |
| Taxes/Benefits | 22.53 | 16.54 | 16.46 |
| Non-Labor Expenditures | <u>31.93</u> | <u>33.00</u> | <u>33.76</u> |
| | 100.0 % | 100.0% | 100.0% |

BREC typically spends two-thirds of the General Fund budget on labor related expenditures. There is an upward trend in payroll taxes and benefits from 2010 to 2012 due mainly to increasing contributions for retirement and medical benefits. The increase in contributions for the last 10 years is as follows:

**City-Parish Retirement Expenditures (BREC Contribution)
2003 TO 2012**

| Year | Contribution Rates | | | Contribution Amount | | |
|--------------|--------------------|---------------|--------------|---------------------|--------------|----------------|
| | Employee | Employer | % Inc | Expenditures | % Inc | \$ Inc |
| 2003 | 8.00% | 16.66% | 2.02% | 1,253,000 | 45.5% | 392,000 |
| 2004 | 8.80% | 17.60% | 0.94% | 1,660,000 | 32.5% | 407,000 |
| 2005 | 9.50% | 20.13% | 2.53% | 1,974,000 | 18.9% | 314,000 |
| 2006 | 9.50% | 22.38% | 2.25% | 2,311,000 | 17.1% | 337,000 |
| 2007 | 9.50% | 21.44% | -0.94% | 2,449,000 | 6.0% | 138,000 |
| 2008 | 9.50% | 21.77% | 0.33% | 2,626,000 | 7.2% | 177,000 |
| 2009 | 9.50% | 22.40% | 0.63% | 2,926,000 | 11.4% | 300,000 |
| 2010 | 9.50% | 24.93% | 2.53% | 3,546,000 | 21.2% | 620,000 |
| *2011 | 9.50% | 27.66% | 2.73% | 4,372,000 | 23.3% | 826,000 |
| *2012 | 9.50% | 28.56% | 0.90% | 4,549,000 | 4.0% | 177,000 |

* Contribution Rates are actual. Contribution Amount is the budgeted amount for 2011 and 2012

BREC's retirement contribution increased from 27.66% to 28.56% resulting in almost \$200,000 in increased expenditures in 2012. Appropriations for worker's compensation, auto accidents, life insurance and general liability claims and premiums increased over \$640,000. Estimated cost for health insurance increased \$706,000. Increased cost of supplies and services, CPI 3.6% increase.

Staff turnover in both full-time and permanent part-time positions has decreased. Budgets have always been prepared with attrition weighing heavily on how salary estimates within the departments were calculated. Lower staff turnover equates to less attrition and higher budgeted salary costs. With no merit or COLA programed in the budget, budgeted salary costs from 2011 to 2012 increased from \$20,263,000 to \$20,763,700 or \$500,700. A question was raised regarding the legality of suspending the longevity increases. Longevity increases have been budgeted, but they are frozen, pending the delivery of a formal legal opinion requested by

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FINANCIAL SUMMARIES CONTINUED

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the Superintendent. The total annual cost of the longevity increase is \$97,000 with an incremental cost of \$71,400 in 2012.

Operational Efficiencies were evaluated and the results are as follows:

- An internal labor study was performed by all departments. Some full-time, seasonal and part time vacant positions were eliminated and hours for seasonal and part time positions were reduced.
- Professional fees and services were reduced by some departments and full time staff will utilized instead of contracting for the service.
- Outsourcing of some operations resulted in more efficient and cost effective methods of operation. The results from the utilization of contract services to mow the parks in 2011 exceeded the original performance expectations therefore the mowing contract program implemented in 2011 will be expanded in 2012. Other areas where the utilization of an outside contractor will result in better service, more cost effective services will be utilized in 2012.
- Utilization of technology to better serve the staff and the public resulted in the elimination of some vacant full time, part time, seasonal staff positions and operational cost savings. Implementation of a plan to upgrade existing business solutions to reduce the demands being placed on administrative departments to meet the needs of the expanding facilities and programs at BREC will allow these departments to “work smarter, not harder” and to “do more with less”.
- Facility usage was studied by various departments and operating hours and days of operation at some BREC facilities will be altered in 2012 to better utilize staff and to serve the public resulting in a decrease in the number of hours needed for part time staff.
- Repurposing of some of our current facilities was also taken into consideration as a part of the internal facility usage study. Webb Park Fitness Center has been in operation since 1979 and at the current site since 2002. The type of exercise and weight usage at the center has evolved over the last 30 years. In the past, Olympic and Power lifting was the main emphasis of training. Now, the average patron is older, whose fitness goals and regimens are more varied. Because of changes in fitness trends and the lack of a BREC facility dedicated to group exercise with personal and small group training, the Fitness Department is proposing the conversion of the Webb Park Fitness Center to a full time cardio and group training studio. Terrace St Recreation Center will be closed in 2012 due to lack of program participants. Art programs at Terrace St will be moved to Expressway Park (.55 miles). The Pride Recreation Center will re-open to the public as a boxing program through the Athletic Dept. Cost Center 2109 will transfer from Recreation Programs/Community Resources to Athletics.

Schedule C: General Fund Recreation Program Revenues vs. Expenditures

An analysis comparing revenues to direct expenditures for each of BREC’s recreation programs is presented on Schedule C. Direct expenditures include all of those costs that are in the direct control of program managers

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OVERVIEW

and charged directly to the program. They do not include payroll overhead, maintenance or any other indirect costs beyond the control of the program manager.

It is the object of the Commission to provide recreation programs with a mix of resources, including user fees and tax support. Programs are not supported by user fees or tax support alone. All programs operate with varying degrees of tax support.

In 2012, BREC will spend \$18,972,800 on its recreation programs. User fees will recover \$9,955,200 or approximately 52% of the direct cost of those programs with tax support providing \$9,017,600 or 48%.

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**FINANCIAL SUMMARIES
SCHEDULE A**

**REVENUES AND EXPENDITURES
ALL FUNDS**

| | General Fund | Internal Service Fund | Capital Improvement Fund | Enhancement Operating Fund | Enhancement Construction Fund | Debt Service Fund |
|---|-------------------------|--------------------------------------|---|---|--|----------------------------------|
| <u>2012 Revenue Budget</u> | | | | | | |
| Ad Valorem Tax Revenues | 30,700,000 | | 6,870,000 | 5,027,300 | 5,875,200 | 0 |
| State Revenue Sharing Rev | 1,280,000 | | 280,000 | 0 | 0 | 0 |
| Interest Revenues | 110,000 | | 113,000 | 65,000 | 12,000 | 1,000 |
| User Fees and Sales Rev | 9,955,000 | | 0 | 0 | 0 | 0 |
| Other Revenues | 59,000 | | 0 | 0 | 0 | 0 |
| Total 2012 Revenues | 42,104,000 | 0 | 7,263,000 | 5,092,300 | 5,887,200 | 1,000 |
| Budgeted 2011 Revenues | 42,234,000 | 0 | 7,500,000 | 10,995,000 | 1,000 | 1,000 |
| <u>2012 Expenditure Budget</u> | | | | | | |
| Administration Exp | 10,872,900 | 6,378,500 | 630,000 | 0 | 400,000 | 3,477,000 |
| Recreation Program Exp | 18,972,800 | 0 | 0 | 0 | | |
| Maintenance Dept Exp | 9,437,400 | 0 | 0 | 0 | | |
| Capital Project Exp | | 0 | 5,470,000 | 850,000 | 10,840,000 | 0 |
| Total 2012 Expenditures | 39,283,100 | 6,378,500 | 6,100,000 | 850,000 | 11,240,000 | 3,477,000 |
| Budget 2011 Expenditures | 45,210,000 | 0 | 4,450,000 | 326,000 | 14,050,000 | 3,484,000 |
| Excess/(Deficiency) of rev over exp before transfers | 2,820,900 | -6,378,500 | 1,163,000 | 4,242,300 | -5,352,800 | -3,476,000 |
| Net Cash Trfs In | 3,600,000 | 6,378,500 | 0 | | 4,227,000 | 3,477,000 |
| Net Cash Trfs (Out) | -6,378,500 | | | -7,827,000 | -3,477,000 | |
| Excess/(Deficiency) of rev over exp after transfers | 42,400 | 0 | 1,163,000 | -3,584,700 | -4,602,800 | 1,000 |
| Jan 1, 2012 Fund Balance | 23,561,000 | 0 | 32,010,000 | 14,580,000 | -27,705,000 | 1,520,000 |
| Dec 31, 2012 Fund Balance | 23,603,400 | 0 | 33,173,000 | 10,995,300 | -32,307,800 | 1,521,000 |

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**FINANCIAL SUMMARIES
SCHEDULE B**

GENERAL FUND EXPENDITURES BY DEPARTMENT

| <u>Department</u> | <u>2009 Actual Exp</u> | <u>2010 Actual Exp</u> | <u>2011 Budgeted Exp</u> | <u>Budgeted</u> | <u>2012 \$ Diff to 2011</u> | <u>% Diff to 2011</u> |
|------------------------------------|--------------------------------|--------------------------------|----------------------------------|-------------------|-------------------------------------|---------------------------|
| ADMINISTRATION | 12,976,837 | 13,889,712 | 15,984,000 | 17,251,400 | 1,267,400 | 7.93% |
| GOLF | 4,876,196 | 5,092,064 | 4,854,000 | 4,423,900 | -430,100 | -8.86% |
| CONSERVATION | 315,757 | 408,304 | 428,000 | 404,900 | -23,100 | -5.40% |
| SPECIAL FACILITIES | 2,060,151 | 2,101,149 | 2,289,000 | 2,161,700 | -127,300 | -5.56% |
| RECREATION | 4,638,815 | 4,633,088 | 4,967,000 | 4,973,900 | 6,900 | 0.14% |
| THERAPEUTICS & AQUATICS | 899,352 | 827,288 | 1,649,000 | 1,737,600 | 88,600 | 5.37% |
| ATHLETICS | 1,527,368 | 1,569,213 | 1,551,000 | 1,540,800 | -10,200 | -0.66% |
| MAINTENANCE | 8,641,000 | 9,254,599 | 9,728,000 | 9,437,400 | -290,600 | -2.99% |
| ZOO | 3,603,547 | 4,114,145 | 3,760,000 | 3,730,000 | -30,000 | -0.80% |
| TOTAL EXPENDITURES | 39,539,023 | 41,889,563 | 45,210,000 | 45,661,600 | 451,600 | 1.00% |
| Less: IYP 2012 New Expenditures | | | | -585,600 | | |
| TOTAL EXPENDITURES LESS IYP | 39,539,023 | 41,889,563 | 45,210,000 | 45,076,000 | -134,000 | -0.30% |

* New operating expenses for the Imagine Your Parks (IYP) Plan projects completed each year are funded with a transfer from the Enhancement Operating Fund. The following additions were made to the 2012 Operating Budget for the projects to be completed in 2011/2012:

| <u>Department/(Location)</u> | <u>2012 Budgeted</u> |
|--|--------------------------|
| Park Operations (Greenwood) | 91,500 |
| Park Operations (Central Comm Park) | 23,500 |
| Horse Activity Center (HAC) | 29,900 |
| Athletics (Greenwood) | 34,500 |
| Golf (Greenwood) | 106,100 |
| Recreation (Greenwood) | 92,800 |
| Recreation (Howell Place) | 70,000 |
| Recreation (Perkins Road Comm Park) | 45,000 |
| General Office (Salary Fringe Benefits) | 92,300 |
| Total IYP 2012 New Expenditures | 585,600 |

Expenditures include direct wages and direct program expenditures only. They do not include maintenance expenditures, payroll taxes, benefits, overhead expenses, capital project expenditures or any other indirect costs.

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

**FINANCIAL SUMMARIES
SCHEDULE C**

GENERAL FUND RECREATION PROGRAM REVENUES VS PROGRAM EXPENDITURES *

| <u>Department</u> | <u>2009</u> <u>Actual</u> | <u>2010</u> <u>Actual</u> | <u>2011</u> <u>Budgeted</u> | <u>2012</u> <u>Budgeted</u> |
|------------------------------------|------------------------------|------------------------------|--------------------------------|--------------------------------|
| GOLF | | | | |
| Revenue | 3,780,577 | 3,617,355 | 4,003,000 | 3,614,700 |
| Expenditures | 4,876,196 | 5,092,064 | 4,854,000 | 4,423,900 |
| Surplus/(Deficit) | -1,095,619 | -1,474,709 | -851,000 | -809,200 |
| Recovery Rate | 78% | 71% | 82% | 82% |
| CONSERVATION | | | | |
| Revenue | 77,830 | 114,128 | 107,000 | 91,900 |
| Expenditures | 315,757 | 408,304 | 428,000 | 404,900 |
| Surplus/(Deficit) | -237,927 | -294,176 | -321,000 | -313,000 |
| Recovery Rate | 25% | 28% | 25% | 23% |
| SPECIAL FACILITIES | | | | |
| Revenue | 836,872 | 803,014 | 804,000 | 818,200 |
| Expenditures | 2,060,151 | 2,101,149 | 2,289,000 | 2,161,700 |
| Surplus/(Deficit) | -1,223,279 | -1,298,135 | -1,485,000 | -1,343,500 |
| Recovery Rate | 41% | 38% | 35% | 38% |
| RECREATION | | | | |
| Revenue | 943,553 | 1,077,153 | 1,216,000 | 1,175,500 |
| Expenditures | 4,638,815 | 4,633,088 | 4,967,000 | 4,973,900 |
| Surplus/(Deficit) | -3,695,262 | -3,555,935 | -3,751,000 | -3,798,400 |
| Recovery Rate | 20% | 23% | 24% | 24% |
| THERAPEUTICS & AQUATICS | | | | |
| Revenue | 310,177 | 261,032 | 999,000 | 1,184,600 |
| Expenditures | 899,352 | 827,288 | 1,649,000 | 1,737,600 |
| Surplus/(Deficit) | -589,175 | -566,256 | -650,000 | -553,000 |
| Recovery Rate | 34% | 32% | 61% | 68% |
| ATHLETICS | | | | |
| Revenue | 738,398 | 813,694 | 771,000 | 770,300 |
| Expenditures | 1,527,368 | 1,569,213 | 1,551,000 | 1,540,800 |
| Surplus/(Deficit) | -788,970 | -755,519 | -780,000 | -770,500 |
| Recovery Rate | 48% | 52% | 50% | 50% |
| ZOO | | | | |
| Revenue | 1,751,302 | 2,097,540 | 2,009,000 | 2,300,000 |
| Expenditures | 3,603,547 | 4,114,145 | 3,760,000 | 3,730,000 |
| Surplus/(Deficit) | -1,852,245 | -2,016,605 | -1,751,000 | -1,430,000 |
| Recovery Rate | 49% | 51% | 53% | 62% |
| TOTAL SELF-GENERATING | | | | |
| Revenue | 8,438,709 | 8,783,916 | 9,909,000 | 9,955,200 |
| Expenditures | 17,921,186 | 18,745,252 | 19,498,000 | 18,972,800 |
| Surplus/(Deficit) | -9,482,477 | -9,961,336 | -9,589,000 | -9,017,600 |
| Recovery Rate | 47% | 47% | 51% | 52% |

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

Note: Because of the unique nature of the programming provided at this facilities the following is being provided for informational purposes only.

*

| | | | | |
|-------------------|----------|----------------|-----------------|----------------|
| Liberty Lagoon | | | | |
| Revenue | 0 | 0 | 706,000 | 925,100 |
| Expenditures | <u>0</u> | <u>26,602</u> | <u>831,000</u> | <u>909,000</u> |
| Surplus/(Deficit) | <u>0</u> | <u>-26,602</u> | <u>-125,000</u> | <u>16,100</u> |
| Recovery Rate | 0% | 0% | 85% | 102% |

Program Expenditures include direct wages and direct program expenditures only. They do not include maintenance expenditures, payroll taxes, benefits, overhead expenses, capital project expenditures or any other indirect costs.

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

CAPITAL PROJECTS SUMMARY

Two BREC funds are dedicated to park acquisition and construction projects, the Capital Improvement Fund and the Enhancement Construction Fund.

The Capital Improvement Fund is managed on a pay-as-you-go basis from the cash proceeds of 2.050 mills of ad valorem tax revenues and other available revenues such as interest earnings, stock dividends and miscellaneous revenues. A project is begun when there is sufficient cash on-hand that can be appropriated for its completion.

The Enhancement Construction Fund has 1.753 mills of ad valorem tax revenues dedicated to projects listed in the "IMAGINE YOUR PARKS" program. "Enhancement" projects were originally funded with the proceeds of a \$45,000,000 bond issued in 2005. In 2012, these projects will be funded by tax surpluses from prior years as well as appropriations from the Capital Improvement Fund. The Enhancement Construction Fund is also managed on a pay-as-you go basis. Transfers from the Enhancement Operating Fund have been utilized and will be continued to utilized to construct various projects in the Enhancement Construction Fund until the funding is needed in the General Fund for Operations.

We anticipate revenues and expenditures for capital projects in 2012 as follows:

| | Capital Improvement Fund | Enhancement Construction Fund | Total |
|---|---|--|-------------------|
| Revenues | | | |
| Ad Valorem Tax Revenues | 6,870,000 | 5,875,200 | 12,745,200 |
| Interest Revenues | 50,000 | 12,000 | 62,000 |
| Other Revenues | 343,000 | | 343,000 |
| Total Revenues | 7,263,000 | 5,887,200 | 13,150,200 |
| Expenditures | | | |
| Administrative Expenditures | 400,000 | 400,000 | 800,000 |
| Capital Project Expenditures | 5,470,000 | 10,840,000 | 16,310,000 |
| Ad Valorem Tax Expenditures | 230,000 | 0 | 230,000 |
| Total Expenditures | 6,100,000 | 12,590,000 | 17,340,000 |
| Surplus/(Deficit) Before Transfers | 1,163,000 | -5,352,800 | -4,189,800 |
| Net Cash In | | 4,227,000 | 4,227,000 |
| Net Cash (Out) | | -3,477,000 | -3,477,000 |
| Surplus/(Deficit) After Transfers | 1,163,000 | -4,602,800 | -3,439,800 |
| Fund Balance, January 1, 2012 | 32,010,000 | -27,705,000 | 4,305,000 |
| Fund Balance, December 31, 2012 | 33,173,000 | -32,307,800 | 865,200 |

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

CAPITAL PROJECTS SUMMARY CONTINUED

\$17,340,000 is budgeted for planning and construction of park improvements in 2012. \$11,240,000 is budgeted for administration, engineering, acquisition and construction in the Enhancement Construction Fund. \$6,100,000 is budgeted for administration, engineering, acquisition and construction in the Capital Improvement Fund. The Capital Improvement Fund and the Enhancement Construction Fund are on a pay-as-you-go basis and has cash available from tax revenues for projects budgeted in 2012. The Enhancement Construction Fund had fully expended the proceeds of its Series 2005, 20-year, \$45,000,000 construction bond by the end of 2009 and most of the 2012 expenditures will be funded with cash from the Capital Improvement Fund and Enhancement Construction Fund.

Major projects include the following. Work on parks and trails will continue at Central Community/Sports Park, Independence Community Park, North Sherwood Forest Community Park, Highland Community Park, North East Community Park, Perkins Road Community Park and Zachary Community Park. An engineering study is currently underway to analyze the swimming facilities at Howell and Brooks Park. The study due back from the engineering firm sometime late 2011 will provided an estimated cost of the renovation work necessary to bring both facilities up to code. Depending on the estimated cost of renovation and budgetary limitations, one or both facilities are scheduled to be renovated in 2012. Work has been completed on the Independence Park Aquatic Facility, Liberty Lagoon, with the exception of two additional pavilions and a BBQ area which are planned to be added in 2012. Work will continue on neighborhood parks and CAPP trail projects.

A complete list of 2012 budgeted expenditures for projects of the Capital Improvement Fund and the Enhancement Fund follows.

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
2012 BUDGET**

**CAPITAL PROJECTS SUMMARY
2012 PROJECT EXPENDITURES**

BREC "Imagine Your Parks" Estimated Expenditures For 2012

| <u>Park / Project</u> | <u>Capital Improvement Fund</u> | <u>Enhancement Construction Fund</u> | <u>Totals</u> |
|---|-------------------------------------|--|-------------------|
| Administration | 630,000 | 400,000 | 1,030,000 |
| Aquatic Project - Independence Park | 0 | 125,000 | 125,000 |
| Aquatic Projects - Brooks & Howell | 0 | 800,000 | 800,000 |
| Bluebonnet Swamp | 50,000 | 50,000 | 100,000 |
| Botanic Garden | 100,000 | 100,000 | 200,000 |
| CAPP - Develop Trail Facilities | 750,000 | 1,000,000 | 1,750,000 |
| Cedar Ridge Neighborhood Park | 100,000 | 0 | 100,000 |
| Central Community/Sports Park* | 500,000 | 1,700,000 | 2,200,000 |
| City Park Knock Knock Children's Museum | 0 | 1,500,000 | 1,500,000 |
| College Town Neighborhood Park | 50,000 | 0 | 50,000 |
| Dumas | 0 | 35,000 | 35,000 |
| Frenchtown Road Improvements | 0 | 75,000 | 75,000 |
| Greenwood Community Park | 20,000 | 20,000 | 40,000 |
| Greenwell Springs Park | 500,000 | 0 | 500,000 |
| Gus Young Neighborhood Park | 225,000 | 50,000 | 275,000 |
| Highland Community Park | 500,000 | 1,250,000 | 1,750,000 |
| Independence Community Park | 500,000 | 1,750,000 | 2,250,000 |
| Jefferson Terrace Neighborhood Park | 125,000 | 0 | 125,000 |
| Sharp Road Neighborhood Park | 70,000 | 0 | 70,000 |
| Magnolia Mound | 200,000 | 500,000 | 700,000 |
| Neighborhood Parks | 1,200,000 | 75,000 | 1,275,000 |
| North East Community Park | 0 | 150,000 | 150,000 |
| North Sherwood Forest CP | 150,000 | 900,000 | 1,050,000 |
| Perkins Road Community Park | 10,000 | 10,000 | 20,000 |
| Rita Street Neighborhood Park | 70,000 | 0 | 70,000 |
| Webb Neighborhood Park | 200,000 | 0 | 200,000 |
| Yatsi Neighborhood Park | 50,000 | 0 | 50,000 |
| Zachary Community Park | 0 | 750,000 | 750,000 |
| Zoo | 100,000 | 0 | 100,000 |
| Totals | 6,100,000 | 11,240,000 | 17,340,000 |