



BREC ON THE GEAUX
RENTAL APPLICATION



APPLICANT INFORMATION

BREC Commissioners, the Superintendent, and any BREC employee that serves in a supervisory role of this program, and any immediate family of these groups, is prohibited from renting BREC on the Geaux in accordance with the Louisiana Code of Governmental Ethics.

I confirm that I am not limited by this prohibition _____initial. *(Your initials required to continue)*

APPLICANT INFORMATION

APPLICANT Name: (Print) _____

APPLICANT Email: _____ APPLICANT Phone # _____

APPLICANT Address: _____

City: _____ State: _____ Zip Code: _____

Organization: _____ Organization Phone # _____

EVENT INFORMATION

Name of Event: _____

Date of Event: _____ Location: _____

Location Address: _____

City: _____ State: _____ Zip Code: _____

Time: _____am/pm - _____am/pm Expected Attendance: _____ Youth _____ Adults

Please list the sponsors of this event: _____

Description of Event (type of event, goals of event, other activities etc.): _____

Is there a fee to attend this event? Yes No

Will there be security at this event? Yes No

Number of additional staff/volunteers assigned to assist with BREC on the Geaux activities during event (required for events with expected participation larger than 25) _____

I agree that the above information is correct and am aware that this rental contract can be cancelled/terminated at any time if BREC on the Geaux Rules and BREC on the Geaux Use Policies are not followed and enforced. APPLICANT hereby acknowledges receipt of BREC on the Geaux rules and with issuance of permit hereby accepts all terms and conditions set forth herein together with terms and conditions of overall policies as established by the Recreation and Park Commission.

APPLICANT SIGNATURE

DATE

FEE DETAILS: *Full payment due two weeks prior to the scheduled event. Staff may not accept payments at the event.*

\$100/hr. for two qualified staff and basic play equipment for up to 100 *participants*.

\$200/hr. for three or more qualified staff and a selection of festival/field day/fitness/P.E. equipment for large groups/crowds above 100 participants.

\$250.00: Refundable Damage Deposit (separate check). *All cash and credit card transactions deposited.*

Out of Parish: Add 20% per hour for travel radius up to 100 miles (round) trip
Minimum of two (2) hours required per rental.

Renter responsible for additional fees if crowd exceeds the anticipated number

FOR OFFICE USE ONLY

Date Application Received: _____ Received By: _____

Date Application Approved: _____ Approved By: _____

Total Hours: _____ Total Rental Fee: \$ _____ Fee Waived Fee Reduced
Approved by: _____

Date Rental Fee Received: _____ Cash/Check # _____ Credit Card: Visa MC Disc

Receipt # _____ Date Damage Deposit: _____ Cash/Check # _____

Credit Card: Visa MC Disc Date Damage Deposit Returned: _____

Notes: _____

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