

**Recreation and Park Commission
for the Parish of East Baton Rouge (BREC)
Tennis Department
Alcohol Policy – Contract Addendum**
(Only Special Event Permits from LA Office of Alcohol and Tobacco Control)

Approved tennis/pickleball sites will only allow an alcohol permit for tennis/pickleball events where alcoholic beverages are supplied *as part of the general admission fee* to an adult tournament or other approved adult event. **No sale of alcohol will be allowed at an event held at a BREC Tennis site.**

BREC requires at least a sixty (60) day notice on all requests to distribute alcoholic beverages at the approved tennis/pickleball sites. **A written request on the organization's letterhead must be submitted to the BREC Tennis Manager.** Approval from BREC to consume alcoholic beverages does not guarantee a permit will be granted for the event. **A copy of the Special Event Permit from the Louisiana Office of Alcohol and Tobacco Control (OATC) must be provided to the BREC Tennis Department prior to the event.**

- A \$300 alcohol consumption fee for a tennis/pickleball event will be required for an event of 200 or more participants and a \$200 fee for an event with less than 200 participants. The fee will be invoiced by BREC Tennis with other tournament charges.
- Only events approved by BREC are eligible to apply for permission to consume alcoholic beverages at BREC staffed tennis/pickleball sites – City, Forest, Greenwood, Highland, and Independence Parks.
- Only registered participants of the event will be allowed to consume alcohol if they are 21 years of age or older. Registered participants will be required to wear an identification item, such as a tag or bracelet, indicating they are of age to consume alcohol and such identification item must be shown to receive and consume alcohol.
- A Type C Special Event Permit issued by OATC is required to have all servers complete a Responsible Vendor Certification Course approved by OATC prior to the event. Type A and B Event Permits are highly recommended to have all volunteers working in beverage distribution complete the Responsible Vendor training course. A licensed bartender service can be used in lieu of the aforementioned options.
- Anyone serving alcoholic beverages during the tournament must have a current Responsible Vendor Permit as required by the OATC. Copies of the Responsible Vendor Permits for each person serving must be provided to BREC Tennis prior to the start date of the tournament.
- Event participants are prohibited from bringing and/or serving their own alcoholic beverages.
- No alcoholic beverages shall be consumed before the event begins or after the event ends.
- Alcoholic beverages must be consumed **only** at the tennis site and no alcoholic beverages will be allowed to leave the tennis site. The tennis site **does not** include the parking lot and other BREC areas next to the tennis site (i.e., gymnasium, playground, pavilions, etc.).
- Signs must be posted near parking lots and at property exits stating “No alcohol will be allowed beyond this point”.
- Food must be provided to participants during the event.

- Any alcoholic beverage consumed at the event must be distributed from a predetermined location. This location shall not be at a prominent place. BREC personnel must approve the location of the alcoholic beverage distribution point.
- Alcoholic beverages shall only be served in clear plastic containers or cans, 12 oz. maximum size. No bottles or glass containers will be allowed.
- Event director/organizer operating the event will provide adequate security during the operation of the event. The number of security personnel needed to provide appropriate safety for the event will be based on the nature of the event and number of expected participants.
- Outside tournament coordinators/directors are responsible to remove anything related to their tournaments (kegs, containers, signs, etc.) within 24 hours of the completion of their tournament/event.
- Alcoholic beverage consumption will be carefully managed and monitored in accordance with all state and local laws and regulations. Persons distributing alcoholic beverages shall not give out alcoholic beverages to anyone who appears to be in an intoxicated condition, unsteady, slurred speech, red eyes, etc. If an event participant becomes belligerent, local law enforcement will be contacted to handle the matter. Event staff and BREC personnel will immediately address issues of public intoxication and antisocial behavior. Anyone in this condition will be first given a warning and the opportunity to cease the activity.
- Any event director/organizer requesting the ability to consume alcoholic beverages at the event is required to have a minimum of a \$1,000,000 general liability insurance policy, covering both itself and BREC.
- Alcohol advertising and sponsorships will be restricted to the interior areas of tennis/pickleball sites, at the discretion of the Tennis Manager.
- The premises and all beverage service operations will be subject to inspection by BREC.

BREC reserves the right to determine compliance with these guidelines and to immediately terminate the consumption of alcoholic beverages, without prior notice, if in BREC's opinion it appears that any of these guidelines have been violated.

I have read, understand, and agree to adhere to the BREC policies herein listed and to pay the appropriate fees.

Client Signature

Date

Client - Print Name & Title

BREC Household # (if known)

Client Address, City, State, Zip

Client Date of Birth (if BREC Household # is not known)

Phone Number

BREC Representative

Date

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